

Draft Board Meeting Minutes

May 24, 2021

The Special Meeting of the Nunda Village Board of Trustees was held on May 24, 2021, at the Nunda Government Center Building with the following present:

Mayor: Jack Morgan

Deputy Mayor: Darren Snyder

Trustees: Mel Allen

William McTarnaghan

Dr. Donald Wilcox

Police Chief: Ryan Dale

Water and Streets Superintendent: Troy Bennett

Administrator/Clerk-Treasurer: LeRoy Wood

Deputy Clerk-Treasurer: Tammy McCallum

Mayor Morgan - called the meeting to order at 7:00 PM.

Roll Call: Trustee Allen absent

Pledge of Allegiance: led by Mayor Morgan

Visitor Forum: Joe Hoffman GVRPC, Inc. Maintenance Coordinator & another representative (Karen) from GVRPC

Hillside Apartments located at 67 Mill Street in the village had representatives visit the Village Board meeting to discuss their most recent water/sewer bill. The water/sewer bill totaled \$14,029.82. The three most recent bills were estimated for this location. Superintendent Bennett stated he had discussed the matter with site building maintenance personnel about the potential detected leak due to meter reads for more than a year.

Hillside Apartments stated they have gone through their entire (24) apartment complex and have not found any leaks or toilets continuously running.

Discussion on location of the pit meter in relation to the building itself is a great distance (several hundred feet), as the meter is located near South Walnut Street.

Mayor Morgan stated there will be no more estimated bills sent out for any location in the village.

A decision was made to schedule a time to turn the water off at the entrance of the building to ascertain water leakage from the pit meter to the building, of which Hillside Apartments is responsible.

Mayor Morgan stated we will put a hold on any decision for now until we can figure out if a leak exists.

New Business

Draft Board Meeting Minutes

A. Adult/Youth Recreation discussion

MOTION was made by Trustee McTarnaghan that the Nunda Village Board of Trustees approve the revival of the Adult/Youth Recreation Program for the purpose of providing year-round recreational activity for the community, as it was placed on hold during the COVID-19 Pandemic. Appointment as Adult Coordinators: Ronald Duttweiler and Martha Blair to serve as volunteer directors; including submitting building use permits as needed and collecting signed waivers forms for all participants. The **motion** was seconded by Trustee Wilcox. Carried 4-0.

B. Street Paving

MOTION was made by Deputy Mayor Snyder to accept the quotes for street paving, as provided by Water and Streets Superintendent Bennett, in Fiscal Year 2021-2022 with a not-to-exceed price of \$61,000 total to be spent, seconded by Trustee McTarnaghan. Carried 4-0.

Old Business

A. Code Enforcement Officers Report

Mayor Morgan discussed the Code Enforcement Officers most recent report designating multiple homes in violation of Local Law #1 of 2008, Property Maintenance Code. The information listed in the Code Enforcements Report was discussed thoroughly. It was decided that a letter in the Fall be sent to homeowners still in violation to allow for the Spring and Summer months for cleaning and repairs.

B. Approval of Invoices

Abstract No. 015

The Nunda Village Board of Trustees has reviewed and approve invoices for payment on Abstract no. 015 as follows:

GENERAL -	\$ 8,936.13
WATER -	\$ 25,164.21
SEWER -	\$ 2,802.19
WWTP CIP -	\$ 709.80
YOUTH-	<u>\$.00</u>
*TOTAL -	\$ 37,612.33

The **motion** was made by Trustee Wilcox, seconded by Deputy Mayor Snyder. Carried 4-0.

C. *End of Year Bills

MOTION to allow the Administrator to pay all incoming bills for the remainder of the fiscal year ending May 31, 2021 so long as budgetary parameters allow, expenditures are for this time period only and to be paid by check. A final review of the final abstract will take place at the June 2021 Regular Village Board Meeting.

The **motion** was made by Deputy Mayor Snyder, seconded by Trustee McTarnaghan. Carried 4-0.

D. Website

Mayor Morgan discussed the newest version of the village website and stated he would resend information for Board members to review and decide upon which venue to use.

E. Lawson Properties-Update

Draft Board Meeting Minutes

Administrator Wood stated a conference call between Bond Council and our municipal financial consultant took place with having Bond Council formulating a Bond Resolution for the purchase of the Lawson Properties. It was determined once the bond resolution was reviewed and approved financing would be secured within 30-60 days.

F. Move received 2020-2021 Snow & Ice (equipment) monies into Snow Equipment Reserve Account Total \$7,960.46.

MOTION was made by Mayor Morgan to approve the transfer of \$7,960.46 from General Savings to Snow Equipment Reserve Account, seconded by Deputy Mayor Snyder. Carried 4-0.

G. Reduce Acct#1042 (1) Sewer Charge as Apartment in not being rented at this time.

MOTION was made by Deputy Mayor Snyder to reduce Water /Sewer Account #1042 one sewer unit charge for the current billing period as this apartment is vacant as reported by owner, seconded by Trustee McTarnaghan. Carried 4-0.

Policy Review

A. Employee Policy Review/Discuss Removal of Portions of Policy/Amend

Section II. Health Insurance-*Recommended amendment take effect June 30, 2021 while allowing reimbursements to be processed for valid expenditures through June 30, 2021.*

II. HEALTH INSURANCE

It is the desire of the Village Board that all permanent full-time employees be covered by a health insurance plan for the protection of themselves and their families and to facilitate that goal the Village Board offers a health insurance plan to all eligible employees.

The Village will cover the cost of insurance premiums for current full-time employees participating in the health care plan. ~~offered as follows: 85% Village pays, and 15% to be paid by all full-time hourly employees. (Reinstated 2012, 2015, revised 2016 85%/15% rule)~~

~~Newly hired permanent full-time employees shall be eligible to enroll for health insurance. **Newly Hired Employees**, after December 2015, the village will cover the cost of premiums for insurance as follows: 70% Village pays, and 30% to be paid by all full-time hourly employees. (2015)~~

~~In addition, the Village of Nunda will reimburse current full-time employees participating in the health care plan offered, at 100% for the cost of deductibles up to a maximum percentage amount employee pays into program through payroll deduction (2019).~~

All part-time employees, Village of Nunda retirees (2017), and/or members of the Nunda Village Board of Trustees may enroll in the health care plan offered during open enrollment, should a healthcare program exist. Participants will be responsible for 100% of the health insurance premium cost ~~and are not eligible for reimbursement of deductibles by the Village of Nunda. Any employees not eligible for health insurance benefit may join by paying 100% of their own premiums and deductible then in effect.~~

Draft Board Meeting Minutes

Any full-time employee not participating in the Village offered health care program must sign a waiver indicating they have health care coverage elsewhere and provide proof of such coverage.

Compensation in the amount of \$5,000.00 for a **family health care coverage plan** in lieu of insurance premiums will be paid on or about December 31st to the employee provided the employee has not joined the Village's health care insurance plan during the year and is still employed by the Village. (2015)

Compensation in the amount of 30% of the approved Village health care insurance plan for a **two person and single person health care coverage plan** in lieu of insurance premiums will be paid on or about December 31st to the employee provided the employee has not joined the Village's health care insurance plan during the year and is still employed by the Village. (2015)

Payment will be made on a pro-rated basis on or about December 31st of the following year or at the time of termination of employment.

Details of the current health insurance plan, including premiums, ~~percentages paid by the Village and employees, co-pays, visual, dental and medical reimbursements, etc.~~ are available in the Village Clerk's Office.

The plan will be reviewed and updated annually.

MOTION was made by Deputy Mayor Snyder to amend the Employee Policy to remove the language as indicated and presented by Administrator Wood

Adjournment

MOTION was made to adjourn by Mayor Morgan at 8:25 PM.

Respectfully submitted,

LeRoy J. Wood
Administrator/
Clerk-Treasurer