

March 13, 2017

The Regular Meeting of the Nunda Village Board of Trustees was held on March 13, 2017 at the Nunda Government Center Building with the following present:

Mayor: Robert Cox
Deputy Mayor: Fritz Amrhein
Trustees: Darren Snyder
 Jack Morgan
 Mell Allen

Village Justice: Justice James R. Mann Jr.
Water and Streets Superintendent: Troy Bennett
Waste Water Treatment Plant Operator: Marcus Hugi – arrived at 7:09 PM
Code Enforcement Officer/Zoning Officer: Mark Mullikin
Clerk-Treasurer: LeRoy Wood

Mayor Cox - called the meeting to order at 7:00 P.M.

Roll Call: All present

Pledge of Allegiance - led by Mayor Cox

Visitor's Form - None

Approval of Minutes

A. *February 13, 2017*

MOTION was made by Deputy Mayor Amrhein to approve the meeting minutes as presented, seconded by Trustee Allen. Carried 4-0 (Trustee Morgan abstained).

Approval of Invoices

The Nunda Village Board of Trustees has reviewed and approve invoices for payment on Abstract no. 6 as follows:

A. *Abstract no. 6*

GENERAL -	\$ 21,839.13
WATER -	\$ 4,243.38
SEWER -	\$ 5,009.34
YOUTH-	\$ 0.00
TOTAL –	\$ 31,091.85

MOTION was made by Trustee Morgan, seconded by Deputy Mayor Amrhein. Carried 5-0.

Reports

A. *Police*

1. Monthly Report – February 2017
2. Town of Nunda Police Budget Report – February 2017
3. Payroll Reports
4. Police Abstract #3

B. *Code Enforcement/Zoning*

1. Monthly Report – February 2017

MOTION was made by Trustee Morgan for the Code Enforcement/Zoning Officer to attend a June 2017 conference on Zoning Ordinances at a cost of \$ 350.00 contingent on scheduling and other municipalities, Towns of Nunda and West Sparta, approval and contribution to cost, seconded by Deputy Mayor Amrhein. Carried 5-0.

C. *Sewer*

1. #1 Clarifier Arm repairs

MOTION was made by Trustee Snyder to authorize the purchase of one each caster to repair the #1 Clarifier at the Waste Water Treatment Plant from Conveyer & Caster at a cost not to exceed \$ 600.00

including cost of equipment and shipping, seconded by Deputy Mayor Amrhein. Carried 5-0.

D. DPW

1. February 2017 calendar provided
2. Child at Play Sign – Discussion on posting this sign on Gibbs Street was mentioned with further research to be conducted by Mayor Cox and Water and Streets Superintendent Bennett.

E. Water

1. Fire hydrant damage discussed
2. Bulk water meter coin/dollar machine – Mayor Cox requested research into replacing the coin operating machine that dispenses water at the DPW Building with a new machine that would accept dollar bills. Water and Streets Superintendent Bennett provided the research information to the Board. The current machine was installed around 1991. Costs for replacing the machine would be approximately \$ 4,500.00. The Board decided with the current coin operating machine functioning properly that a replacement would not occur at this time.

F. Justice

1. Monthly Reports – February 2017
2. Annual 2016 Justice Report - Judge Mann discussed and submitted the following Justice Reports; Annual Audit Checklist and Annual Cashbook. Mayor Cox took receipt of all reports. Mayor Cox reviewed all reports line by line with the Nunda Village Board of Trustees and Judge Mann. The Mayor thanked Judge Mann for his presentation of his annual reports.

Resolution no. 2017-011

BE IT RESOLVED that the Nunda Village Board of Trustees accept the 2016 Justice Audit Report as presented by Justice James R. Mann Jr., with the next Annual Village Court Audit to be held during the regular meeting of the Nunda Village Board of Trustees in March 2018.

The motion was made by Mayor Cox, seconded by Trustee Allen. Carried 5-0.

G. Treasurer's Reports

1. Monthly Reports – *February 2017 presented*

H. ZBA/Planning Board

1. Approval of Zoning Board Meeting Minutes ~ *February 7, 2017*

MOTION was made by Deputy Mayor Amrhein to approve the meeting minutes with one correction, change omissions to emissions, as presented, seconded by Trustee Snyder. Carried 5-0.

I. Youth Recreation

MOTION was made by Trustee Morgan that the Nunda Village Board of Trustees accepts the reports as presented, seconded by Deputy Mayor Amrhein. Carried 5-0.

New Business

- A. *Fiscal Year Stress Monitoring 2016* results – No Designation Reported by New York State
- B. *Tree cutting services*

MOTION was made by Trustee Morgan to accept the price quote from Farrell's Lawn Service at a cost of \$ 9,250.00 for the removal of eighteen trees and trim three trees throughout the Village for public safety purposes, seconded by Trustee Allen. Carried 5-0.

C. 2017 Seasonal Clean-up Schedule

- D. *Budget preparation meeting to be scheduled-late March 2017*

Resolution no. 2017-012

BE IT RESOLVED that a Special Meeting of the Nunda Village Board of Trustees be held Monday, March 27, 2016 at 7:15 P.M. for the purpose of reviewing the proposed 2017/2018 Tentative Budget. The motion was made by Deputy Mayor Amrhein, seconded by Trustee Morgan. Carried 5-0.

E. Budget Modifications

Budget Modifications – General Account

From	Budget Code A1990.4	Contingent Account	\$ 4,227.71	
To	Budget Code A1420.4	Law		\$ 1,000.00
To	Budget Code A1640.4	Central Garage		\$ 1,200.00
To	Budget Code A1910.4	Unallocated Insurance		\$ 587.71
To	Budget Code A3120.4	Police		\$ 190.00
To	Budget Code A8560.4	Shade Trees		\$ 1,250.00

Budget Modifications – Water Account

From	Budget Code F1990.4	Contingent Account	\$ 990.86	
To	Budget Code F1910.4	Unallocated Insurance		\$ 520.86
To	Budget Code F8340.1	Transmission & Distribution		\$ 470.00

Budget Modifications – Sewer Account

From	Budget Code G1990.4	Contingent Account	\$ 2,648.94	
To	Budget Code G1440.4	Engineering		\$ 400.00
To	Budget Code G1910.4	Unallocated Insurance		\$ 770.86
To	Budget Code G8110.1	Sewer Administration		\$ 1,478.08

Resolution no. 2017-013

BE IT RESOLVED that the Nunda Village Board of Trustees approve the budget modification as listed. The motion was made by Trustee Morgan, seconded by Trustee Allen. Carried 5-0.

Trustee Snyder stood up, left Village Board of Trustees table, and sat in the visitor's section of the Village Board Room at 8:26 PM.

F. Mr. Snyder-Sewer Ordinance

Mr. Snyder recently purchased a car wash business in the Village of Nunda. Mr. Snyder mentioned with the help and guidance of the Water and Streets Superintendent Bennett he was able to make extensive repairs to the Car Wash which now regulates and environmentally recycles water properly. Prior to the purchase of this business, the car wash had considerably high water use due to unrepaired water leaks. These water leaks created additional sewer unit charges in accordance with the Village Sewer Ordinance. Mr. Snyder presented his prospective annual water use in gallons and has asked the Village Board for relief, at this time, from the Sewer Ordinance which states usage over 100,000 gallons due to sewer treatment and processing would add an additional sewer unit charge per customer. Mr. Snyder has requested to lower his 14 Sewer Units to the annual estimated water use to 6 Sewer Units. Mayor Cox stated the Village most certainly treats all residence and business owners fairly. Mr. Snyder stated he is aware of the annual review, in February, of all accounts and that he most surely would accept any changes to the Sewer Units per water use of his business, he just wanted to get off on a fair path with his new business.

MOTION was made by Deputy Mayor Amrhein to give relief from the Sewer Ordinance to Mr. Snyder and lower his sewer units from 14 to 6 with an annual review to be conducted accordingly in February 2018, seconded by Trustee Allen. Carried 4-0.

Mr. Snyder returned to the Village Board of Trustees Meeting table at 8:34 PM.

G. Tri-board meeting ~ Town, Village, KCS School Saturday, March 18th, 8AM at KCS

H. April 2017 Board meeting

MOTION was made by Deputy Mayor Amrhein to change the regular scheduled Village Board of Trustees meeting from April 10, 2017 to April 17, 2017, seconded by Mayor Cox. Carried 5-0.

Old Business

- A. 2017-2018 Budget worksheets review
- B. Trash Collection in Nunda

Trustee Allen stated the Village is still waiting further guidance from the Village Attorney before moving forward.

C. Zombie Homes Legislation

D. Dog Control Contract Renewal

Further discussion with the County on the contract presented to the Village with pricing being set for 2017 and not being set for 2018.

E. Cyber Security Insurance – Mr. James Forrester

F. PESH Report – Workplace Violence Policy training requirements

PESH has provided a CD with additional training requirements of all employees and elected officials to view. Once reviewed an attendance sheet will need to be provided back to PESH of completion of training to close out previous citation issued to the Village in November 2016.

G. Employee Policy-Accrual Reimbursement

H. NYS Urban Forestry Council Grant Funds

I. Annexation – Village Well Site

Communication received from Village Attorney Vogel stated an agreement on boundary lines of the Village Well Site with property owners had been started.

J. DPW Doors

Review of three estimates on the replacement of two man doors at the DPW Building at 20 South Church Street.

MOTION was made by Trustee Snyder to accept the lowest responsible bid for the replacement of two man doors at the DPW Building from B&B Consolidated at a cost of \$ 2,300.00, seconded by Trustee Morgan. Carried 5-0.

Other Business

Trustee Allen stated Waste Water Treatment Plant Operator Hugi brought to his attention disability insurance and his reimbursement of accruals associated with his recent time out of work due to surgery. Mr. Hugi has requested reimbursement of some accruals used during his time away from work. Clerk-Treasurer Wood stated that the Village Disability Insurance company has been contacted and provided the Village with the required forms to be submitted prior to any reimbursement back to the Village. Clerk-Treasurer Wood stated there are three parts to the form; one for the employee to complete, one for the healthcare provider to complete and one for the employer to complete. Once received, the form will be submitted to the Disability Insurance Company for reimbursement.

MOTION was made by Trustee Morgan to reimburse Waste Water Treatment Plant Operator Hugi the accruals totaling compensation received from Standard Security Life Insurance for accruals used during time away from work. Reimbursement of accruals contingent on proper submission of forms from Mr. Hugi to the Village Clerk-Treasurer, seconded by Trustee Snyder. Carried 5-0.

Communications/Information Items

A. Calendar – March 2017 and April 2017

Adjournment

With no further business to be discussed, the motion to adjourn was made by Deputy Mayor Amrhein, seconded by Trustee Allen at 9:23 PM. Carried 4-0.

Respectfully submitted,

LeRoy J. Wood
Clerk-Treasurer