

March 12, 2018

The Regular Meeting of the Nunda Village Board of Trustees was held on March 12, 2018, at the Nunda Government Center Building, at 7:00 PM with the following present:

Mayor: Robert Cox
Deputy Mayor: Fritz Amrhein
Trustees: Darren Snyder
Mel Allen
Jack Morgan

Water and Streets Superintendent: Troy Bennett
Waste Water Treatment Plant Operator: Markus Hugi arrived at 7:11 PM
Code Enforcement/Zoning Officer: Mark Mullikin
Laborer: Daniel Strobel
Clerk-Treasurer: LeRoy Wood

Citizens: Ron Adam

Mayor Cox - called the meeting to order at 7:00 PM

Roll Call: Trustee Morgan arrived at 7:01 PM

Pledge of Allegiance: led by Mayor Cox

Visitor Forum: None

Approval of Minutes

A. February 12, 2018

MOTION was made by Deputy Mayor Amrhein to approve the minutes as presented, reviewed and discussed, seconded by Trustee Morgan. Carried 5-0.

B. February 24, 2018 – Joint Village/Town/Keshequa School Board

Trustee Morgan stated he did not agree with the minutes as presented. Trustee Morgan stated there were a few things omitted from the minutes that should be in them. Trustee Morgan stated that at this meeting it was mentioned that Trinity Church of Nunda would be willing to provide a donation of \$10,000.00 to offset the costs of the School Resource Officer (SRO) and wanted this information added to the minutes. Also, Trustee Morgan stated that School Board President Galton stated that the school district had indeed provided funding for a SRO on next year's fiscal budget. Trustee Morgan also stated that there were several other items not in these minutes. Clerk-Treasurer Wood stated that in a room of twelve elected officials trying to take minutes with several people talking back in forth at the same time was difficult at best in trying to accurately take these minutes and have everything everyone wants in these minutes. Clerk-Treasurer Wood also stated he tried his best to correctly take and type meeting minutes to the best of his ability and that he would review his meeting minute notes and add the two concerns already mentioned by Trustee Morgan.

C. February 24, 2018 – Special Meeting

MOTION was made by Deputy Mayor Amrhein to approve the minutes as presented, reviewed and discussed, seconded by Trustee Snyder. Carried 4-0, Trustee Morgan abstained.

D. March 7, 2018

MOTION was made by Trustee Morgan to approve the minutes as presented, reviewed and discussed, seconded by Trustee Allen. Carried 5-0.

Approval of Invoices

A. Abstract No. 02

The Nunda Village Board of Trustees has reviewed, discussed and approved invoices for payment on Abstract No. 02 as follows:

GENERAL -	\$ 76,609.49
WATER -	\$ 3,662.01
SEWER -	\$ 8,397.85
YOUTH -	\$ <u>.00</u>
	\$ 88,669.35

The **MOTION** was made by Deputy Mayor Amrhein, seconded by Trustee Allen. Carried 5-0.

Reports

A. Police

1. Monthly Report of Complaints – February 2018
2. Community Policing – February 2018
3. Town of Nunda Police Budget Report – February 2018 – not provided
4. Payroll Reports
5. Police Abstract – February 2018 – not provided
6. Police Department Monthly Report – February 2018
7. Police Chief Uniform Log
8. Police Commissioners February 5, 2018, Approved Meeting Minutes

Deputy Mayor Amrhein stated that there was a discrepancy in payroll where one police officer was paid for hours not worked and one was not paid correctly. Currently, the Police Chief Wilcox is working with Baldwins Business Solutions in correcting the situation making sure each police officer will be paid for hours worked properly.

Trustee Snyder mentioned Police Commissioners discussions on a police car replacement. Deputy Mayor Amrhein stated that this is just in the discussion phase and just talking about the plan in moving forward.

B. Code Enforcement/Zoning

1. Monthly Report – February 2018

C. Sewer

1. Annunciator installation

Mayor Cox stated Thursday would be the day during the week that an individual would report to the Waste Water Treatment Plant to assist in weekly functions needing to be completed with at least two persons.

Trustee Snyder asked Waste Water Treatment Operator Hugi on the progress of the installation of the annunciator for alarm activation. Mr. Hugi stated that he contacted MW Controls to help ascertain the required wiring needed prior to the annunciator being installed.

D. Department of Public Works

1. February 2018 Calendar

Mayor Cox thanked Superintendent of Water and Streets Bennett and his crew for their long hours and work provided to the Village after the most recent snow storm in removing sticks, branched and snow from Village Streets.

E. Water

1. AWQR for 2017 – still working on numbers

F. Justice

1. Monthly Reports – February 2018
2. Annual Justice Report for 2017

The Annual Justice Report for 2017 was received. Judge Mann has been called out of

town on business. Mayor Cox stated he would wait for Judge Mann to return to present his report officially to the Village Board.

G. *Treasurer's Reports*

1. Monthly Treasurer's Reports – February 2018
2. Monthly Bank Statement Account – February 2018

Clerk-Treasurer Wood provided a copy of the February 2018 bank statement to each Village Board of Trustees member.

Thorough discussion of **each** account, along with proper bank required collateralization on all interest-bearing accounts (accrued) in excess of \$250,000 FDIC were reviewed. For the month of February 2018, Five Star Bank *did not* provide enough coverage. A copy of this report will be provided to Five Star with a request in determination of proper and fully covered collateralization for the month of February 2018.

The monthly Treasurer's Report was then compared to each bank account. All bank accounts ending balances *did match* the Treasurer's Report, as presented.

The *Detail of Revenues* and *Detail of Expenditures* Statements were provided to each Board member **for each fund** and were discussed thoroughly.

Each reserve account was reviewed and discussed thoroughly with the Village Board.

H. *ZBA/Planning Board*

1. Working on the Joint Town/Village Comprehensive Plan
2. Planning Board meeting minutes dated February 20, 2018 reviewed

Mayor Cox explained extensively a meeting he had with County Officials on business and revitalization practices which could help the Village of Nunda.

I. *Youth Recreation*

J. *Board Departmental Liaison Reports*

1. Administrative – Mayor meeting with Town of Nunda to finalize Government Building use and cost sharing details between Town and Village.

Mayor Cox stated that he spoke with Kevin Niedermaier, Director, Office of Emergency Management for Livingston County, on possible monies the Village could receive due to the most recent snow storm and the damage it provided within the Village. Mayor Cox stated Mr. Niedermaier stated that New York State was not reporting any available funding at this time.

2. Water
3. Other utilities

Superintendent Bennett stated he spoke with a representative working in our area cutting and trimming trees around electrical lines and would see if there were any tree trimming this company could be made aware of to help the Village save monies on tree cutting services.

4. Youth/Parks – A review of the current Park Rules is still in progress
5. Budget Preparation
6. Code Enforcement

MOTION was made by Deputy Mayor Amrhein that the Nunda Village Board of Trustees accepts the reports as reviewed, presented and discussed, seconded by Trustee Snyder. Carried 5-0.

New Business

- A. *Bond Payments – Authorize Wire Transfer \$45,684.38*

MOTION was made by Trustee Morgan to allow Clerk-Treasurer Wood to process bank wire transfer in the amount of \$45,684.38 for the payment of Village debt to Chase Manhattan Bank, seconded by Deputy Mayor Amrhein Trustee Morgan. Carried 5-0.

B. Replacement Vehicle for Nunda Joint Police Department

Deputy Mayor Amrhein stated this topic is just in the discussion phase and that the Police Commissioner's are just scratching the surface with moving forward.

C. Budget transfers

Budget Modifications – General Account

From	Budget Code A1990.4	Contingent Account	\$7,175.00	
To	Budget Code A1640.4	Central Garage		\$2,250.00
To	Budget Code A5110.4	Street Maintenance		\$2,250.00
To	Budget Code A7110.4	Parks		\$2,000.00
To	Budget Code A7550.4	Celebrations		\$ 675.00
From	Budget Code A9010.8	Employee Benefits	\$5,000.00	
To	Budget Code A5110.4	Street Maintenance		\$5,000.00

Budget Modifications – Sewer Account

From	Budget Code G1990.4	Contingent Account	\$6,000.00	
To	Budget Code G1440.4	Engineering		\$6,000.00

Due to increased project completions this year and with the colder temperatures which increased utility costs the budget modifications above were presented to the Village Board of Trustees by Clerk-Treasurer Wood for discussion.

MOTION was made by the Nunda Village Board of Trustees approve budget modifications as presented by Clerk-Treasurer Wood.

The motion was made by Trustee Morgan, seconded by Deputy Mayor Amrhein. Carried 5-0.

D. Reduce Water/Sewer Account #1027 – Rhonda Howard by one water and one sewer charge due to no one renting this space at this time.

MOTION was made by Trustee Morgan to approve the removal of one water and sewer charge from Water/Sewer Account #1027 for the total of \$112.81, from the most recent billing cycle due to this space not being rented out at this time with no water use, per Local Law No.1 of 2017 Water Rules and Regulations, seconded by Deputy Mayor Amrhein. Carried 5-0.

E. Snow Blower for Sewer Plant

Waste Water Treatment Plant Operator Hugi presented a quote from a New York State Contract Vendor, Grassland Equipment & Irrigation Corporation, using NYS Contract PC-66756 for a Power Max 824 OE Two Stage Snow blower for \$674.25.

Mayor Cox asked Clerk-Treasurer Wood if the Sewer Fund budget could afford this equipment at this time. Clerk-Treasurer Wood responded - yes.

MOTION was made by the Nunda Village Board of Trustees to purchase a snow blower for the Waste Water Treatment Plant using Sewer Funds as presented by Waste Water Treatment Plant Operator Hugi.

The motion was made by Deputy Mayor Amrhein, seconded by Trustee Morgan. Carried 5-0.

F. Budget preparation meeting to be scheduled-late March 2018

Superintendent Bennett mentioned that during this time of the budget preparation if his stipend as Superintendent of Water and Streets could be increased from \$2,800 annually to

\$3,500 annually. There has not been an increase in this stipend since it was first created in 2010. Waste Water Treatment Plant Operator Hugi requested he too would like to receive an increase as well.

MOTION was made that a Special Meeting of the Nunda Village Board of Trustees be held Monday, March 26, 2018 at 7:00 PM for the purpose of reviewing the proposed 2018/2019 Tentative Budget. The motion was made by Deputy Mayor Amrhein, seconded by Trustee Morgan. Carried 5-0.

Old Business

A. Disposition of Village DPW Property – no update this month on the progression of this matter. Clerk-Treasurer Wood stated he would contact John Vogel, Village Attorney for an update.

B. Cyber Security Insurance – no update this month on research into this subject

C. Dog Control Law Local Law No. 1 of 2018

Livingston County Department of Health was contacted to ascertain the Disposition of a Dog should it be delivered to the County Shelter from the Village of Nunda municipality/resident. Livingston County stated that in accordance with Agricultural and Markets Law of the State of New York, the Village would not be liable for the disposition of any dog left at the County Dog Shelter. The County would be responsible for the disposition.

Resolution no. 2018-004

BE IT RESOLVED that the Nunda Village Board of Trustees repeal Local Law No. 1 of 1993, Local Law No. 4 and 5 of 2011, Dog Control Ordinance and adopt Local Law No. 1 of 2018, Providing for the Control of Dogs in the Village of Nunda.

The motion was made by Trustee Morgan, seconded by Trustee Allen. Carried 5-0.

D. Shared Services Agreement – Nunda Government Center

E. Village Park sign cost & rules

F. Rules on weekend responsibilities – MW Controls to install wiring requirements for an alarm annunciator. Once this work has been completed the Waste Water Treatment Plant Operator will provide updated rules and responsibilities to all Village Employees involved with weekend duties at the Waste Water Treatment Facility.

G. Mortar work at 1 Mill Street

H. Employee Policy Prospective changes for 2018 – not discussed

Environmental Facilities Corporation

Clerk-Treasurer Wood asked the Board if he could contact Fiscal Advisors and have them attend the Special Board Meeting scheduled for March 26, 2018. The Village Board agreed to make the contact and invite the financial consultant to attend and speak at this meeting.

Other Business

Communications/Information Items

A. Calendar – March & April 2018

B. 2018 Assessments of Village Properties

C. New York Rural Water Association Letter

Mayor Cox stated he would like to pursue a request in submitting a letter of support to our New York State Legislature asking for a permanent source of funding for infrastructure in support of local operational and maintenance of our water plant. The program being considered is Safe Water Infrastructure Action Program (SWAP).

MOTION was made by Deputy Mayor Amrhein to submit correspondence in support of the SWAP Program which could provided permanent funding for infrastructure updates to our water plant, seconded by Trustee Allen. Carried 5-0.

D. NYCOM Letter – New York Municipal Energy Program

Clerk-Treasurer Wood provided this information to the Village Board. Discussion on savings through an intermunicipal agreement with a utility provider would need additional research. Because the Village has a Local Law where it is able to collect a gross receipt tax (GRT) of 1% from municipality and resident users, how would this affect the revenue collection should this agreement be initiated. What is the cost saving measures of this agreement versus the revenue projections?

Deputy Mayor Amrhein asked to table this topic until next month to see if additional information could be collected.

E. Livingston County – Community Clean-Up Day

Mayor Cox stated he would make contact and discuss with County Officials.

Adjournment

With no further business to be discussed, the motion to adjourn was made Deputy Mayor Amrhein, seconded by Trustee Morgan at 8:19 PM. Carried 5-0.

MOTION was made by Trustee Morgan to **re-open** the Village Board of Trustees Meeting to discuss the Tri-Board Meeting held February 24, 2018, seconded by Deputy Mayor Amrhein. Carried 5-0.

Discussion on what other municipalities do in support of a local school resource officers (SRO).

Trustee Allen stated he did contact NYCOM and the Village Attorney John Vogel, and both concluded in *not providing* a donation to the local school district for the purposes of supporting a school resource officer program.

Trustee Snyder asked if a contract would need to be developed.

Trustee Allen stated there would need to be some type of an agreement between the Village/Town and School and that the agreement would *need majority support from each Board*.

Trustee Morgan stated that training could be provided to our local Police Department on being a School Resource Officer. The cost was approximately \$1,200. Trustee Morgan also stated that there was one member of one of the Boards that was adamantly opposed to the using of local Police Department personnel.

Trustee Snyder stated he has talked with Chief Wilcox on this subject of an SRO in the local schools.

Deputy Mayor Amrhein stated he asked Police Chief Wilcox about more afternoon hours, he stated the Chief's response was one that he could not get anyone to work those hours.

Trustee Snyder stated there should be more faith in our local Police Department.

Trustee Allen stated I think our guys do a pretty darn good job.

Trustee Morgan asked what would be the estimated cost if a local police office were to be used as the SRO? Clerk-Treasurer Wood stated for the entire year, projections would be between \$56,000 to \$59,000 annually benefits included.

Trustee Morgan stated at each school there could be a SRO for \$80,000 plus \$10,000 from Trinity Church of Nunda to work ten months of the year, this is a great argument for going local.

Mayor Cox stated that this has been a good discussion. Now, what do you want to do?

MOTION was made by Trustee Morgan that the Village of Nunda provide \$7,500 to the Dalton-Nunda School District for partial funding of a School Resource Officer for the next school fiscal year, seconded by Trustee Allen. Vote was 0-5, **did not carry**.

Votes as reflective of **Motion** presented by the Village Board of Trustees on the additional funding provided to the Dalton-Nunda School;

Mayor Robert Cox.....	No
Deputy Mayor Fritz Amrhein...	No
Trustee Jack Morgan.....	No
Trustee Darren Snyder.....	No
Trustee Mel Allen.....	No

Adjournment

With no further business to be discussed, the motion to adjourn was made Deputy Mayor Amrhein, seconded by Trustee Allen at 8:45 PM. Carried 5-0.

Respectfully submitted,

LeRoy J. Wood
Clerk-Treasurer