

January 8, 2018

The Regular Meeting of the Nunda Village Board of Trustees was held on January 8, 2018, at the Nunda Government Center Building, at 7:00 PM with the following present:

Mayor: Robert Cox
Deputy Mayor: Fritz Amrhein
Trustees: Darren Snyder
Mel Allen
Jack Morgan

Water and Streets Superintendent Acting: Brian Emke
Waste Water Treatment Plant Operator: Markus Hugi
Code Enforcement/Zoning Officer: Mark Mullikin
Clerk-Treasurer: LeRoy Wood

Citizens: Ron Adam

Mayor Cox - called the meeting to order at 7:00 PM

Roll Call: Trustee Morgan arrived at 7:05 PM

Pledge of Allegiance: led by Trustee Snyder

Visitor Forum: None

Approval of Minutes

A. December 11, 2017

MOTION was made by Deputy Mayor Amrhein to approve the minutes as presented, reviewed and discussed, seconded by Trustee Allen. Carried 4-0.

Approval of Invoices

A. Abstract No. 017

The Nunda Village Board of Trustees has reviewed, discussed and approved invoices for payment on Abstract No. 017 as follows:

| | |
|-----------|---------------------|
| GENERAL - | \$ 29,052.65 |
| WATER - | \$ 14,256.60 |
| SEWER - | \$ 10,778.16 |
| YOUTH - | \$.00 |
| | \$ 54,087.41 |

The **MOTION** was made by Deputy Mayor Amrhein, seconded by Trustee Snyder. Carried 5-0.

Reports

A. *Police*

1. Monthly Report – December 2017
2. Town of Nunda Budget Report – not provided
3. Payroll Reports – December 2017 – not provided
4. Police Chief Uniform Log

Deputy Mayor Amrhein discussed the Annual Police Department Report provided by Chief Wilcox at the Police Commissioner’s Board Meeting.

Miscellaneous calls were mentioned as any call a police officer takes which does not fall into a particular defined category when responding to a certain call description according to New York State. These calls can range from regular door checks on businesses to a civilian stopping a police officer on the street to ask for directions or help change a tire. These calls fall under the auspices of being considered “Calls of Service” and are counted as interaction with the public and a miscellaneous call.

Livingston County Sheriff's Department annually, through a grant process, provides a \$250 scholarship to local students engaged in criminal justice studies at local colleges. Student Brock Allen, from Nunda, of whom the Nunda Police Department accepted for training purposes while attending college, has received this grant for help in his studies while attending college.

B. Code Enforcement/Zoning

1. Monthly Report – December 2017

C. Sewer

1. Motor drive on press offline, currently seeking electrician assistance for repairs.
2. There is no annunciator on the Waste Water Treatment Plant block heater pump when the pump fails and goes offline.

MOTION was made by Trustee Morgan that the Nunda Village Board of Trustees approve the installation of an annunciator (alarms), not to exceed \$1,000.00, to notify Village employees if or when *any* alarm(s) were to activate at the Waste Water Treatment Plant, seconded by Trustee Snyder. Carried 5-0.

D. Department of Public Works

1. December 2017 Calendar

E. Water

F. Justice

1. Monthly Reports – December 2017

G. Treasurer's Reports

1. Monthly Treasurer's Reports – December 2017 – not provided
2. Monthly Bank Statement Account – December 2017 – not received from bank for review with Village Board at this time.

H. ZBA/Planning Board

1. Working on the Joint Town/Village Comprehensive Plan
2. Planning Board meeting minutes dated December 5, 2017 reviewed

I. Youth Recreation

J. Board Departmental Liaison Reports

1. Administrative – meeting with Town of Nunda to finalize Government Building use between Town and Village.
2. Water
3. Other utilities
4. Youth/Parks – A review of the current Park Rules is still in progress – Mayor Cox stated the new Village Park sign looks very nice and that a dedication ceremony should be scheduled to take place in the summer.
5. Budget Preparation – Village of Nunda's Standard Operating Procedures for Budgeting were distributed to Board members for review and discussion on the upcoming budget fiscal year 2018-2019.

6. Code Enforcement

MOTION was made by Trustee Morgan that the Nunda Village Board of Trustees accepts the reports as reviewed, presented and discussed, seconded by Trustee Allen. Carried 5-0.

New Business

- A. Resource Officer at Keshequa Central Schools – Letter from School Superintendent
- B. New owners of business at 1 North State Street – Herbert Rigby & Jacqueline McGee
- C. Reimbursement for mileage as set by the IRS for 2018

Resolution no. 2018-001

WHEREAS the Board of Trustees has determined to pay a fixed rate for mileage as reimbursement to Village officers and employees who use their personal automobiles while performing their official Village duties;

NOW THEREFORE BE IT RESOLVED:

Section 1. That the Board of Trustees approve reimbursement to such officers and employees at the rate authorized by the IRS currently at the rate of \$.545 per mile.

Section 2. That this resolution is effective retroactive to January 1, 2018

The motion was made by Deputy Mayor Amrhein, seconded by Trustee Allen. Carried 5-0.

Old Business

A. Disposition of Village DPW Property

Village Attorney sent two letters to the Village for review. Additional research is needed to determine ownership of said property dating back to the 1800's and moving forward to present day.

B. Dog Control Law Local Law No. 1 of 2018

Thorough discussion between Nunda Village Board members took place on this subject in relation to public safety with the following motion being provided by Trustee Morgan.

MOTION was made by Trustee Morgan that the Nunda Village Board of Trustees approve the inclusion of leash protection into the current Law for review, with final draft and action to be completed at the February 2018 regularly scheduled Board Meeting on said Local Law No. 1 of 2018 – Dog Control, seconded by Trustee Allen. Carried 5-0.

C. Shared Services Agreement – Nunda Government Center

D. Village Park sign cost & rules

E. Rules on weekend responsibilities – provided for Water Plant weekend responsibilities, will need to ascertain information from the Waste Water Treatment Plant Operator for Sewer weekend responsibilities.

F. Mortar work at 1 Mill Street

G. WWTP DEC Grant update – Letter of non-approval of grant received and discussed

H. CDBG Grant update – Letter of non-approval of grant received and discussed

I. Cyber Security Insurance

Environmental Facilities Corporation

A. Grant requirement letter received and reviewed.

Resolution no. 2018-002

WHEREAS, the Village of Nunda Board of Trustees has determined that a review of the Environmental Facilities Corporation requirements to receive said Waste Water Treatment Plant Grant is needed,

NOW THEREFORE BE IT RESOLVED, that the Village Board of Trustees approve a Special Meeting to be held on Wednesday, January 17, 2018 at 3:00 PM at the Nunda Government Center, 4 Massachusetts Street, Nunda, New York to include representation from the Village Board, Village Waste Water Treatment Plant, New York State Environmental Facilities Corporation, and the Village Engineer-Chatfield Engineering. This special board meeting is to determine requirements and responsibilities of the Village in ascertaining final grant monies for upgrades at the waste water treatment plant.

The motion was made by Trustee Morgan, seconded by Deputy Mayor Amrhein. Carried 5-0.

Other Business

Discussion was held on the Livingston County Village Associations Dinner February 21, 2018 where the Village of Nunda is hosting. Guest speaker for dinner is Livingston County Sheriff Dougherty with the meeting place being the Nunda Fire Hall and catered by Vasile's Catering and Anastassia Events from Portageville, New York.

Mayor Cox read aloud a letter from NYCOM detailing the growth factor related to the tax cap this next fiscal year, 2018/2019. Currently, the tax cap limit for next fiscal year will be

set at 2%, whereas, over the past two years the tax cap limit was 1.0115% for 2017/2018 and 1.0012% for 2016/2017.

Communications/Information Items

- A. Calendar - January 2018 & February 2018
- B. Livingston County Department of Health Letter

MOTION was made by Deputy Mayor Amrhein acknowledging receipt of Letter from the Livingston County Department of Health requesting support for a historical walking trail within the Village and provided full support for such program, seconded by Trustee Morgan. Carried 5-0.

- C. Livingston County Planning Board 2018 Submission Schedule

Adjournment

With no further business to be discussed, the motion to adjourn was made Trustee Morgan, by seconded by Deputy Mayor Amrhein at 8:39 PM. Carried 5-0.

Respectfully submitted,

LeRoy J. Wood
Clerk-Treasurer