



NUNDA

● A NICE PLACE TO LIVE ●

August 23, 2011

Dear Property Owner/Landlord,

The Village of Nunda has been reviewing current billing procedures in an effort to provide consistency and ensure fairness to all water service customers. According to the New York Conference of Mayors, when billing for water and/or sewer service, it is advisable for the municipality to bill the property owner and not a tenant. Generally, billing becomes an issue with regard to residential properties when the occupant is not the property owner of record. However, for billing purposes, the municipality should bill the landowner since, by operation of law, any lien for unpaid water and/or sewer rents attaches to the property in connection with the service was used.

Therefore, it is the decision of the Nunda Village Board of Trustees to directly bill property owners/landlords for water and/or sewer service effective November 15, 2011. As the landlord, it will be up to you to determine the manner by which such charges are to be passed on to your tenant.

Additionally, it has been past practice to offer a discount or partial exemption when a property is vacant. Please be advised that in order to receive a discount, the Village Clerk's office must be contacted with a request for a **Final Reading** of the water meter, and notification that the property is vacant. You may also request that water service be **Shut Off**. As long as future meter readings show no usage, you will only receive billing for the debt service. Once metered usage is recorded, regular billing will resume according to the Village of Nunda Water Rules and Regulations.

The Village Clerk's office does accept partial payments of water/sewer bills. However, any overdue amounts remaining unpaid as of May 1st will be added to the annual real property tax roll.

If you have any further questions, please feel free to call (585)468-2215. Thank you!

Sincerely,

Lori J. Gray
Clerk-Treasurer