

**VILLAGE OF NUNDA**  
**AGENDA**  
**REGULAR BOARD MEETING**  
**JUNE 14, 2021 at 7:00 P.M.**

**1. Call to order**

**2. Roll Call**

**3. Pledge of Allegiance**

**4. Visitor Forum**

Water/Sewer Account #1945

**5. WWTP-CIP MRB Group**

**6. Approval of Minutes**

A. May 10, 2021

B. May 24, 2021

**7. Reports**

A. Police

1. Monthly Reports-May 2021

2. Retirement of Sergeant Rapp

3. Resignation of Officer Allen

B. Code Enforcement/Zoning

1. Monthly Report-May 2021

C. Waste Water Treatment Plant

1. Departmental Activity Log-May 2021

D. Water/DPW

1. Departmental Activity Log-May 2021

E. Justice

1. Monthly Reports-May 2021

F. Treasurer's Reports

1. Monthly Bank Statement Account-May 2021-to be discussed

2. Collateralization Report-May 2021-within parameters-ample coverage

3. Monthly Treasurer's Reports-May 2021-completed, working on 2021 AUD

4. Payroll - #9 & 10-Certification Review

5. Departmental Activity Log-May 2021

G. ZBA/Planning Board

H. Youth Recreation

**8. Approval of Invoices**

A. Abstract No. 001

GENERAL	(A)	- \$
WATER	(F)	- \$
SEWER	(G)	- \$
WWTP CIP	(H)	- \$
YOUTH	(J)	- \$
<b>TOTAL</b>		<b>- \$</b>

**9. New Business**

A. Bond Resolution – Lawson Properties

**BOND RESOLUTION OF THE BOARD OF TRUSTEES OF THE VILLAGE OF NUNDA, LIVINGSTON COUNTY, NEW YORK (THE “VILLAGE”), AUTHORIZING THE VILLAGE TO UNDERTAKE A WATER QUALITY IMPROVEMENT PROJECT; STATING THE MAXIMUM ESTIMATED COST THEREOF IS \$300,000; APPROPRIATING SAID AMOUNT THEREFOR; AND AUTHORIZING THE ISSUANCE OF UP TO \$300,000 IN SERIAL BONDS OF THE VILLAGE TO FINANCE SAID APPROPRIATION**

**WHEREAS**, the Board of Trustees (the “Board of Trustees”) of the Village of Nunda, Livingston County, New York (the “Village”) is planning to undertake a water quality improvement project consisting of the acquisition of three (3) parcels of land constituting approximately 173.80 acres in the Village of Nunda located at 2419 Route 70, Gilbert Road, and Route 70 (landlocked) (identified by tax parcel identification numbers: 208.-1.20.123; 208.-1-11.1; and 209-1-10) as further described in an “Appraisal Report of Lawson Properties, 2419 Route 70, Town of Nunda” said report dated June 3, 2020 and on file in the office of the Village Clerk’s office (the “Project”), all at a total estimated cost not to exceed \$300,000;

**WHEREAS**, by resolutions adopted on March 8, 2021 and April 13, 2021, the Board of Trustees (i) determined that the actions to be undertaken in connection with the Project (collectively, the “Action”) constitute a “Type I” action pursuant to the provisions of the New York State Environmental Quality Review Act and the regulations promulgated thereunder (6 NYCRR Part 617) (collectively, “SEQRA”), (ii) the Board of Trustees assumed lead agency status for purposes of conducting a coordinated review of the Action in accordance with SEQRA, and (iii) the Board of Trustees determined that the Action will not result in any significant adverse environmental impacts, adopted a “Negative Declaration” pursuant to SEQRA with respect thereto, and directed that a notice of Negative Declaration be filed and published, to the extent required under SEQRA; and

**WHEREAS**, the Board of Trustees now wishes to appropriate funds for the Project and to authorize the issuance of the Village’s serial bonds and bond anticipation notes to be issued to finance the aforementioned specific object or purpose.

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Trustees of the Village of Nunda, Livingston County, New York (by the favorable vote of not less than two-thirds of all the members of such body), as follows:

SECTION 1. The Village is hereby authorized to undertake the Project, as hereinabove described, at a total estimated cost not to exceed \$300,000, and to issue up to \$300,000 principal amount of serial bonds (including, without limitation, statutory installment bonds) pursuant to the provisions of the Local Finance Law, constituting Chapter 33-a of the Consolidated Laws of the State of New York (the "Law") to finance the estimated cost of said specific object or purpose, or bond anticipation notes in anticipation of such bonds.

SECTION 2. It is hereby determined that the maximum estimated cost of the aforementioned specific object or purpose is \$300,000, said amount is hereby appropriated therefor and the plan for the financing thereof shall consist of (i) the issuance of up to \$300,000 in serial bonds of the Village authorized to be issued pursuant to Section 1 of this resolution, or bond anticipation notes issued in anticipation of such serial bonds, (ii) the application of grants expected to be received by the Village from the State of New York consisting of a Water Quality Improvement Project (WQIP) Grant in the amount of up to \$236,250 to either directly pay or reimburse a portion of the cost of the Project and/or to repay a portion of any such bond anticipation notes issued under the authority of this resolution, (iii) the expenditure of \$63,750 in current funds of the Village, and (iv) unless paid from other sources or to the extent necessary, the levy and collection of taxes on all taxable real property of the Village to pay the principal of such bonds or notes and the interest thereon as the same become due and payable.

SECTION 3. It is hereby determined that the period of probable usefulness for the aforementioned specific object or purpose is thirty (30) years, pursuant to subdivisions 21(a). of paragraph a. of Section 11.00 of the Law.

SECTION 4. The final maturity of the bonds herein authorized to be issued pursuant to Section 1 of this resolution shall not be in excess of five (5) years measured from the date of issuance of the first serial bond or bond anticipation note issued.

SECTION 5. The temporary use of available funds of the Village, not immediately required for the purpose or purposes for which the same were borrowed, raised or otherwise created, is hereby authorized pursuant to Section 165.10 of the Law, for the capital purposes described in this resolution. The Village shall reimburse such expenditures with the proceeds of the bonds or bond anticipation notes authorized by this resolution. This resolution shall constitute a declaration of "official intent" to reimburse the expenditures authorized herein with the proceeds of the bonds and bond anticipation notes authorized herein, as required by United States Treasury Regulations Section 1.150-2.

SECTION 6. Each of the serial bonds authorized by this resolution and any bond anticipation notes issued in anticipation of said bonds shall contain the recital of validity prescribed by Section 52.00 of the Law and said serial bonds and any bond anticipation notes issued in anticipation of said bonds shall be general obligations of the Village, payable as to both principal and interest by a general tax upon all the real property within the Village subject to applicable statutory limits, if any. The faith and credit of the Village are hereby irrevocably pledged to the punctual payment of the principal and interest on said serial bonds and bond anticipation notes and provisions shall be made annually in the budget of the Village by appropriation for (a) the amortization and redemption of the bonds and bond anticipation notes to mature in such year and (b) the payment of interest to be due and payable in such year.

SECTION 7. Subject to the provisions of this resolution and of the Law, pursuant to the provisions of Section 30.00 relative to the authorization of the issuance of serial bonds and bond anticipation notes or the renewals of said obligations and of Sections 21.00, 50.00, 54.90, 56.00 through 60.00, 62.10 and 63.00 of the Law, the powers and duties of the Board of Trustees relative to authorizing serial bonds and bond anticipation notes and prescribing terms, form and contents as to the sale and issuance of bonds herein authorized, including without limitation the determination of whether to issue bonds having substantially level or declining debt service and all matters related thereto, and of any bond anticipation notes issued in anticipation of said bonds, and the renewals of said bond anticipation notes, are hereby delegated to the Village Treasurer, as the chief fiscal officer of the Village (the "Village Treasurer"). Such notes shall be of such terms, form and contents as may be prescribed by said Village Treasurer consistent with the provisions of Local Finance Law. Further, pursuant to subdivision b. of Section 11.00 of the Law, in the event that bonds to be issued for the object or purpose authorized by this resolution are combined for sale, pursuant to subdivision c. of Section 57.00 of the Law, with bonds to be issued for one or more objects or purposes authorized by other resolutions of this Board of Trustees, then the power of the Board of Trustees to determine the "weighted average period of probable usefulness" (within the meaning of subdivision a. of Section 11.00 of the Law) for such combined objects or purposes is hereby delegated to the Village Treasurer, as the chief fiscal officer of the Village.

SECTION 8. The Village Treasurer is hereby further authorized to take such actions and execute such documents as may be necessary to ensure the continued status of the interest on the bonds authorized by this resolution and any notes issued in anticipation thereof, as excludable from gross income for federal income tax purposes pursuant to Section 103 of the Internal Revenue Code of 1986, as amended (the "Code") and to designate the bonds authorized by this resolution and any notes issued in anticipation thereof, if applicable, as "qualified tax-exempt bonds" in accordance with Section 265(b)(3)(B)(i) of the Code.

SECTION 9. The Village Treasurer is further authorized to enter into a continuing disclosure undertaking with or for the benefit of the initial purchasers of the bonds or notes in compliance with the provisions of Rule 15c2-12, promulgated by the Securities and Exchange Commission pursuant to the Securities Exchange Act of 1934.

SECTION 10. The intent of this resolution is to give the Village Treasurer sufficient authority to execute those applications, agreements and instruments, or to do any similar acts necessary to affect the issuance of the aforesaid serial bonds or bond anticipation notes without resorting to further action of the Board of Trustees.

SECTION 11. The validity of the bonds authorized by this resolution and of any bond anticipation notes issued in anticipation of said bonds may be contested only if:

(a) such obligations are authorized for an object or purpose for which the Village is not authorized to expend money; or

(b) the provisions of law which should be complied with at the date of the publication of such resolution are not substantially complied with,

and an action, suit or proceeding contesting such validity is commenced within twenty (20) days after the date of such publication; or

(c) such obligations are authorized in violation of the provisions of the constitution.

SECTION 12. The Village Clerk is hereby authorized and directed to cause a copy of this resolution, or a summary thereof, to be published, together with a notice attached in substantially the form as prescribed in Section 81.00 of the Law, in the official newspaper(s) of the Village for such purpose.

SECTION 13. This resolution shall take effect immediately.

The resolution was thereupon declared duly adopted by a vote of \_\_\_\_ ayes and \_\_\_\_ nays.

#### **10. Old Business**

- A. Sidewalks/Bench placement
- B. Land Acquisition Grant Status
- C. Tax Abatement
- D. Local Law on Marihuana Regulation & Taxation Act

**11. Other Business**

- A. Americana Days
- B. Mural Initiative

**12. Policy Review**

- A. None

**13. Communications / Informational / Discussion Items**

- A. Meeting with Dept Heads to discuss Pay Equity

**14. Adjournment**

**MOTION** was made to adjourn by \_\_\_\_\_, seconded by \_\_\_\_\_ at \_\_\_\_\_ PM.

# *Draft Board Meeting Minutes*

May 10, 2021

**The Regular Meeting of the Nunda Village Board of Trustees was held on May 10, 2021, at the Nunda Government Center Building with the following present:**

**Mayor:** Jack Morgan

**Deputy Mayor:** Darren Snyder

**Trustees:** Mel Allen

William McTarnaghan

Dr. Donald Wilcox

**Police Chief:** Ryan Dale

**Water and Streets Superintendent:** Troy Bennett

**Administrator/Clerk-Treasurer:** LeRoy Wood

**Deputy Clerk-Treasurer:** Tammy McCallum

**Mayor Morgan** - called the meeting to order at 7:00 PM.

**Roll Call:** All present

**Pledge of Allegiance:** led by Mayor Morgan

**Visitor Forum:** Chris Halbert      Donnel Lemmon

Mr. Halbert presented a concern related to noise and other nuisance/property maintenance issues at a private residence on Massachusetts Street. Mr. Halbert provided a petition signed by 15 village residents, including several photographs of the property location, for multiple complaints for construction conducted at night, burning of debris, excessive trash and an unregistered motor vehicle on the premises.

Mayor Morgan allowed both individuals to speak their concerns and update on work in cleaning the property up. Numerous calls to the local police department and county sheriff's department have taken place.

Police Chief Dale discussed with both individuals as to expectations of this property and a plan to correct the concerns of both parties.

Mayor Morgan stated he would contact the Code Enforcement Officer to check on the status of a plan with the homeowner to correct all property maintenance concerns.

## **Approval of Minutes**

A. April 12, 2021

**MOTION** was made by Trustee McTarnaghan to accept the minutes as presented, discussed, and reviewed, seconded by Trustee Wilcox. Carried 5-0.

# Draft Board Meeting Minutes

## Reports

- A. Police
  - 1. Monthly Reports-April 2021
  - 2. Retirement of Sergeant Rapp
- B. Code Enforcement/Zoning
  - 1. Monthly Report-April 2021
- C. Waste Water Treatment Plant
  - 1. Departmental Activity Log-April 2021
- D. Water/DPW
  - 1. Departmental Activity Log-April 2021
- E. Justice
  - 1. Monthly Reports-April 2021
- F. Treasurer's Reports
  - 1. Monthly Bank Statement Account-April 2021
  - 2. Collateralization Report-April 2021
  - 3. Monthly Treasurer's Reports-April 2021

*The Balance Sheet, Detail of Revenues and Cash Receipts Journal, Detail of Expenditures and Cash Disbursements Journal* - Statements were provided to each Board member **for each fund** for review, and discussion. Each reserve account was reviewed with the Village Board.

Monthly Treasurer's Report did not match bank statement as interest was posted at the bank in May 2021.

The municipal banking institution reported a fraudulent check was written using our checking account. Immediately the account was cancelled as it has been compromised. Our local police department has been informed and is investigating.

- 4. Payroll - #7 & 8-Certification Review
- 5. Departmental Activity Log-April 2021
- G. ZBA/Planning Board
- H. Youth Recreation

**MOTION** was made by Trustee Allen to accept the departmental reports as given, seconded by Deputy Mayor Snyder. Carried 5-0.

## Approval of Invoices

- A. Abstract No. 014

The Nunda Village Board of Trustees has reviewed and approve invoices for payment on Abstract no. 014 as follows:

GENERAL	(A)	- \$17,955.68
WATER	(F)	- \$ 3,347.69
SEWER	(G)	- \$ 3,920.34
WWTP CIP	(H)	- \$ 1,622.40



## *Draft Board Meeting Minutes*

YOUTH	(J)	- \$	<u>          </u>	.00
<b>TOTAL</b>		- \$	<b>26,846.11</b>	

The **motion** was made by Trustee Wilcox, seconded by Trustee Allen. Carried 5-0.

### **New Business**

A. Declaration of "Chevalier Harold Brunswick 'Bud' Long Day" in the Village of Nunda, June 2021 as he turns 100 years old.

**MOTION** was made by Trustee McTarnaghan to declare June 6, 2021 Chevalier Harold Brunswick 'Bud' Long Day to celebrate Mr. Long's 100<sup>th</sup> Birthday, seconded by Deputy Mayor Snyder. Carried 5-0.

#### B. Tax Warrant

In discussions with Livingston County Real Property Tax and NYCOM attorneys, water re-levies are not allowed to be added to the upcoming 2021 tax bills due to New York State Assembly passing legislation disallowing these charges to be placed on real property tax bills for collections because of COVID-19. As re-levies have already been completed, reinstating these charges back onto the water/sewer billing accounts will need to take place.

This year's tax warrant will not include re-levies of either late/non-payment of water and sewer charges as they normally would have; as they will remain on each individual account as an outstanding balance. There has been no discussion at the State level on actual forgiveness of these charges and that any remaining charges will be added to the 2022 Village Tax Bills.

Total Water Rents not applied to this year's taxes:	\$ 8,174.42
Total Sewer Rents not applied to this year's taxes:	<u>\$ 5,779.56</u>
	<b>\$13,953.98</b>

### **Resolution No. 2021-017**

**BE IT RESOLVED**, that the Nunda Village Board of Trustees authorizes the Mayor and Village Administrator/Clerk-Treasurer to sign the tax warrant in the amount of \$465,000.00.

The **motion** to amend was made by Deputy Mayor Snyder seconded by Trustee Allen. Carried 5-0.

#### C. 2020-2021 Budget Modifications

### **Resolution no. 2021-018**

**BE IT RESOLVED**, that the Administrator/Clerk-Treasurer be authorized to make necessary budget modifications to individual line items from all funds to more accurately reflect budgetary expenditures for 2020-2021.

The **motion** was made by Deputy Mayor Snyder, seconded by Trustee Wilcox. Carried 5-0.

#### D. CDBG Drawdown #20 Final

### **Resolution No. 2021-019**

## *Draft Board Meeting Minutes*

CDBG No. 831HR350-18 Drawdown No. 20 Final

**BE IT RESOLVED** that the Nunda Village Board of Trustees approve the bills for payment on CDBG No. 831HR350-18 Drawdown No. 20 (Final) in the amount of \$30,496.72 once funding has been received for the following vendor list:

Townline General Contractor – (Pierce)	\$ 5,000.00
Thoma Development - Program Delivery & Administration	\$24,815.71
Village of Nunda – Program Delivery	<u>\$ 681.01</u>
	\$30,496.72

The **motion** was made by Trustee Wilcox, seconded by Trustee McTarnaghan. Carried 5-0.

### E. Water/Sewer Account #1945 Corrections

The most recent meter read of Hillside apartment showed a water/sewer bill of \$14,029.82. The previous three bills were estimated and the building supervisor informed of the leaks throughout the apartment complex numerous times. It was recommended to have the bill lowered to an estimated charge while still keeping the most present meter read. The Board did not approve this recommendation and directed the bill to be mailed in its entirety.

### F. Local Law on Marihuana Regulation & Taxation Act

Mayor Morgan presented information related to the Marihuana Local Law to either opt in/out by December 31, 2021 with the new State legislation in having businesses available in the municipality to share tax revenues from the sale of this product. The Mayor directed Board members to review the information provided for discussion at a later date.

### G. Water/Sewer Account #1910

Deputy Mayor Snyder presented a request to have his water bill lowered due to an unforeseen water leak reported at 5 Fourth Street (car wash) to an estimated cost over the same time period going back five years.

**MOTION** was made by Mayor Morgan to reduce water/sewer account #1910 and charge a reasonable estimated cost to the owner of the car wash at 5 Fourth Street due to a leakage issue, seconded by Trustee Allen. Carried 4-0-1, Deputy Mayor Snyder abstained).

### H. Sidewalks on North State Street

Mayor Morgan stated he would like the sidewalks from Fourth Street, heading South to the end of Seating Inc. replaced due to safety concerns with resident's use. A quote to work on this section of sidewalk was received from a local contractor/masonry. Additional discussion will need to take place on the replacement of this section of sidewalk and the costs associated with this work.

### I. Lawson Property

Deputy Mayor Snyder presented the need for camera/security equipment at the Lawson Property entrances. As these properties are not yet village owned, placement could not take place until ownership changed. After much discussion on safety and security it was decided that Deputy Mayor Snyder research equipment to be installed once ownership change takes place.

# *Draft Board Meeting Minutes*

## Old Business

- A. DPW Part-Time Laborer position

**MOTION** was made by Trustee Wilcox to hire Connor Mann as the municipal Part Time Laborer, retroactive to May 4, 2021, at a rate of \$ 13.50 per hour, seconded by Trustee Allen. Carried 5-0.

- B. WWTP CIP Status
- C. Tree Committee out brief discussion
- D. Sidewalks/Bench placement
- E. Land Acquisition Grant Status
- F. Tax Abatement

## Other Business

- A. Community health initiative activity - Volleyball a subset of our Youth Recreation municipal insurance (umbrella) – would need to renew a Building Use Agreement with Keshequa Central School District
- B. End of Fiscal Year Close-Out Meeting

**MOTION** was made by Mayor Morgan to schedule a meeting for end of year financial review and close-out on May 24, 2021 at 7:00 PM, seconded by Trustee Allen. Carried 5-0.

- C. Yard Sale Days-Solicitation Permits  
No permits have been issued in the past for this annual event, this year scheduled for August 21, 2021

## Policy Review

- A. Employee Policy Review/Discuss Removal of Portions of Policy/Amend

Section II. Health Insurance-*Recommended amendment take effect June 1, 2021 while allowing reimbursements to be processed for valid expenditures through May 31, 2021.*

## II. HEALTH INSURANCE

It is the desire of the Village Board that all permanent full-time employees be covered by a health insurance plan for the protection of themselves and their families and to facilitate that goal the Village Board offers a health insurance plan to all eligible employees.

The Village will cover the cost of insurance premiums for current full-time employees participating in the health care plan. ~~offered as follows: 85% Village pays, and 15% to be paid by all full-time hourly employees. (Reinstated 2012, 2015, revised 2016 85%/15% rule)~~

~~Newly hired permanent full-time employees shall be eligible to enroll for health insurance~~ **Newly Hired Employees**, after December 2015, the village will cover the cost of premiums for insurance as follows: 70% Village pays, and 30% to be paid by all full-time hourly employees. (2015)

## ***Draft Board Meeting Minutes***

In addition, the Village of Nunda will reimburse current full-time employees participating in the health care plan offered, at 100% for the cost of deductibles up to a maximum percentage amount employee pays into program through payroll deduction (2019).

All part-time employees, Village of Nunda retirees (2017), and/or members of the Nunda Village Board of Trustees may enroll in the health care plan offered during open enrollment, should a healthcare program exist. Participants will be responsible for 100% of the health insurance premium cost and are not eligible for reimbursement of deductibles by the Village of Nunda. Any employees not eligible for health insurance benefit may join by paying 100% of their own premiums and deductible then in effect.

Any full-time employee not participating in the Village offered health care program must sign a waiver indicating they have health care coverage elsewhere and provide proof of such coverage.

Compensation in the amount of \$5,000.00 for a **family health care coverage plan** in lieu of insurance premiums will be paid on or about December 31<sup>st</sup> to the employee provided the employee has not joined the Village's health care insurance plan during the year and is still employed by the Village. (2015)

Compensation in the amount of 30% of the approved Village health care insurance plan for a **two person and single person health care coverage plan** in lieu of insurance premiums will be paid on or about December 31<sup>st</sup> to the employee provided the employee has not joined the Village's health care insurance plan during the year and is still employed by the Village. (2015)

Payment will be made on a pro-rated basis on or about December 31<sup>st</sup> of the following year or at the time of termination of employment.

Details of the current health insurance plan, including premiums, percentages paid by the Village and employees, co-pays, visual, dental and medical reimbursements, etc. are available in the Village Clerk's Office.

The plan will be reviewed and updated annually.

The recommendation to change the Employee Policy was presented as the current process is counterintuitive and unnecessary. It was decided upon to table and discussed at a later date.

### **Communications / Informational / Discussion Items**

- A. Meeting with Dept Heads to discuss Pay Equity
- B. PBS in Nunda filming
- C. Municipal Specific-Fiscal Stress Financial Indicator Data-presented
- D. Americana Days

**MOTION** was made by Trustee Allen to block off/close portions of East Street from North State Street to North Church Street and 1<sup>st</sup> Street for parking to celebrate Americana Days on July 10<sup>th</sup>, seconded by Trustee Wilcox. Carried 5-0.

## ***Draft Board Meeting Minutes***

### **Adjournment**

**MOTION** was made to adjourn by Trustee Allen at 9:13 PM.

Respectfully submitted,

LeRoy J. Wood  
Administrator/  
Clerk-Treasurer

# ***Draft Board Meeting Minutes***

**May 24, 2021**

**The Special Meeting of the Nunda Village Board of Trustees was held on May 24, 2021, at the Nunda Government Center Building with the following present:**

**Mayor:** Jack Morgan

**Deputy Mayor:** Darren Snyder

**Trustees:** Mel Allen

William McTarnaghan

Dr. Donald Wilcox

**Police Chief:** Ryan Dale

**Water and Streets Superintendent:** Troy Bennett

**Administrator/Clerk-Treasurer:** LeRoy Wood

**Deputy Clerk-Treasurer:** Tammy McCallum

**Mayor Morgan** - called the meeting to order at 7:00 PM.

**Roll Call:** Trustee Allen absent

**Pledge of Allegiance:** led by Mayor Morgan

**Visitor Forum:** Joe Hoffman GVRPC, Inc. Maintenance Coordinator & another representative (Karen) from GVRPC

Hillside Apartments located at 67 Mill Street in the village had representatives visit the Village Board meeting to discuss their most recent water/sewer bill. The water/sewer bill totaled \$14,029.82. The three most recent bills were estimated for this location. Superintendent Bennett stated he had discussed the matter with site building maintenance personnel about the potential detected leak due to meter reads for more than a year.

Hillside Apartments stated they have gone through their entire (24) apartment complex and have not found any leaks or toilets continuously running.

Discussion on location of the pit meter in relation to the building itself is a great distance (several hundred feet), as the meter is located near South Walnut Street.

Mayor Morgan stated there will be no more estimated bills sent out for any location in the village.

A decision was made to schedule a time to turn the water off at the entrance of the building to ascertain water leakage from the pit meter to the building, of which Hillside Apartments is responsible.

Mayor Morgan stated we will put a hold on any decision for now until we can figure out if a leak exists.

**New Business**

## *Draft Board Meeting Minutes*

### A. Adult/Youth Recreation discussion

**MOTION** was made by Trustee McTarnaghan that the Nunda Village Board of Trustees approve the revival of the Adult/Youth Recreation Program for the purpose of providing year-round recreational activity for the community, as it was placed on hold during the COVID-19 Pandemic. Appointment as Adult Coordinators: Ronald Duttweiler and Martha Blair to serve as volunteer directors; including submitting building use permits as needed and collecting signed waivers forms for all participants. The **motion** was seconded by Trustee Wilcox. Carried 4-0.

### B. Street Paving

**MOTION** was made by Deputy Mayor Snyder to accept the quotes for street paving, as provided by Water and Streets Superintendent Bennett, in Fiscal Year 2021-2022 with a not-to-exceed price of \$61,000 total to be spent, seconded by Trustee McTarnaghan. Carried 4-0.

## Old Business

### A. Code Enforcement Officers Report

Mayor Morgan discussed the Code Enforcement Officers most recent report designating multiple homes in violation of Local Law #1 of 2008, Property Maintenance Code. The information listed in the Code Enforcements Report was discussed thoroughly. It was decided that a letter in the Fall be sent to homeowners still in violation to allow for the Spring and Summer months for cleaning and repairs.

### B. Approval of Invoices

#### **Abstract No. 015**

The Nunda Village Board of Trustees has reviewed and approve invoices for payment on Abstract no. 015 as follows:

GENERAL -	\$ 8,936.13
WATER -	\$ 25,164.21
SEWER -	\$ 2,802.19
WWTP CIP -	\$ 709.80
YOUTH-	\$ <u>.00</u>
<b>*TOTAL -</b>	<b>\$ 37,612.33</b>

The **motion** was made by Trustee Wilcox, seconded by Deputy Mayor Snyder. Carried 4-0.

### C. \*End of Year Bills

**MOTION** to allow the Administrator to pay all incoming bills for the remainder of the fiscal year ending May 31, 2021 so long as budgetary parameters allow, expenditures are for this time period only and to be paid by check. A final review of the final abstract will take place at the June 2021 Regular Village Board Meeting.

The **motion** was made by Deputy Mayor Snyder, seconded by Trustee McTarnaghan. Carried 4-0.

### D. Website

Mayor Morgan discussed the newest version of the village website and stated he would resend information for Board members to review and decide upon which venue to use.

### E. Lawson Properties-Update

## *Draft Board Meeting Minutes*

Administrator Wood stated a conference call between Bond Council and our municipal financial consultant took place with having Bond Council formulating a Bond Resolution for the purchase of the Lawson Properties. It was determined once the bond resolution was reviewed and approved financing would be secured within 30-60 days.

F. Move received 2020-2021 Snow & Ice (equipment) monies into Snow Equipment Reserve Account Total \$7,960.46.

**MOTION** was made by Mayor Morgan to approve the transfer of \$7,960.46 from General Savings to Snow Equipment Reserve Account, seconded by Deputy Mayor Snyder. Carried 4-0.

G. Reduce Acct#1042 (1) Sewer Charge as Apartment in not being rented at this time.

**MOTION** was made by Deputy Mayor Snyder to reduce Water /Sewer Account #1042 one sewer unit charge for the current billing period as this apartment is vacant as reported by owner, seconded by Trustee McTarnaghan. Carried 4-0.

### Policy Review

A. Employee Policy Review/Discuss Removal of Portions of Policy/Amend

Section II. Health Insurance-*Recommended amendment take effect June 30, 2021 while allowing reimbursements to be processed for valid expenditures through June 30, 2021.*

### II. HEALTH INSURANCE

It is the desire of the Village Board that all permanent full-time employees be covered by a health insurance plan for the protection of themselves and their families and to facilitate that goal the Village Board offers a health insurance plan to all eligible employees.

The Village will cover the cost of insurance premiums for current full-time employees participating in the health care plan. ~~offered as follows: 85% Village pays, and 15% to be paid by all full-time hourly employees. (Reinstated 2012, 2015, revised 2016 85%/15% rule)~~

~~Newly hired permanent full-time employees shall be eligible to enroll for health insurance~~ **Newly Hired Employees**, after December 2015, the village will cover the cost of premiums for insurance as follows: 70% Village pays, and 30% to be paid by all full-time hourly employees. (2015)

~~In addition, the Village of Nunda will reimburse current full-time employees participating in the health care plan offered, at 100% for the cost of deductibles up to a maximum percentage amount employee pays into program through payroll deduction (2019).~~

All part-time employees, Village of Nunda retirees (2017), and/or members of the Nunda Village Board of Trustees may enroll in the health care plan offered during open enrollment, should a healthcare program exist. Participants will be responsible for 100% of the health insurance premium cost and are not eligible for reimbursement of deductibles by the Village of Nunda. ~~Any employees not eligible for health insurance benefit may join by paying 100% of their own premiums and deductible then in effect.~~



## ***Draft Board Meeting Minutes***

Any full-time employee not participating in the Village offered health care program must sign a waiver indicating they have health care coverage elsewhere and provide proof of such coverage.

Compensation in the amount of \$5,000.00 for a **family health care coverage plan** in lieu of insurance premiums will be paid on or about December 31<sup>st</sup> to the employee provided the employee has not joined the Village's health care insurance plan during the year and is still employed by the Village. (2015)

Compensation in the amount of 30% of the approved Village health care insurance plan for a **two person and single person health care coverage plan** in lieu of insurance premiums will be paid on or about December 31<sup>st</sup> to the employee provided the employee has not joined the Village's health care insurance plan during the year and is still employed by the Village. (2015)

Payment will be made on a pro-rated basis on or about December 31<sup>st</sup> of the following year or at the time of termination of employment.

Details of the current health insurance plan, including premiums, ~~percentages paid by the Village and employees, co-pays, visual, dental and medical reimbursements, etc.~~ are available in the Village Clerk's Office.

The plan will be reviewed and updated annually.

**MOTION** was made by Deputy Mayor Snyder to amend the Employee Policy to remove the language as indicated and presented by Administrator Wood

### **Adjournment**

**MOTION** was made to adjourn by Mayor Morgan at 8:25 PM.


Respectfully submitted,

LeRoy J. Wood  
Administrator/  
Clerk-Treasurer

**Village of Nunda - WWTP Improvements**

JP Schepp, JP <JP.Schepp@mrbgroup.com>  
Wed, 02 Jun 2021 10:06:44 AM -0400

To "Nunda Clerk" <clerk@villageofnunda.org>, "Nunda Clerk" <clerk@villageofnunda.org>,  
"Nunda WWTP" <wwtp@villageofnunda.org>  
Cc "Ricci, Elizabeth (EFC)" <Elizabeth.Ricci@efc.ny.gov>,  
"Vincent, Michele L (DEC)" <Michele.Vincent@dec.ny.gov>,  
"Kelly Lathan" <klathan@fiscaladvisors.com>

Tags 

Security  TLS [Learn more](#)

Jack & LeRoy,

Our electrical engineer has completed their portion of the design work, we are now are ready to let the wastewater treatment plant out for bids. I'd like to attend the June 14, 2021 meeting to discuss the procedures for bidding. Let me know if you can place me on the Agenda.

Liz and Michele,

I will send a stamped bid set for final approval. That will include the EFC Bid Packet and most recent NYS and Davis Bacon Wage Schedule for Livingston County.

Thanks,

**JP Schepp, P.E.**  
Senior Project Manager

**MRB | group**

The Culver Road Armory  
145 Culver Road, Suite 160  
Rochester, NY 14620  
(585) 381-9250 Phone  
(585) 381-1008 Fax

*The content of this email is the confidential property of MRB Group and should not be copied, modified, retransmitted, or used for any purpose except with MRB Group's written authorization. If you are not the intended recipient, please delete all copies and notify us immediately.*

**Nunda Police Department Monthly Report**

**May 2021**

Number of Complaints	258
Penal Law Arrests	8
Arrests Town/ Village	Town- 2, Village-6
UTT's Issued	37
Warning Tickets Issued	9
Assists to other Dept's	22
Motor Vehicle Accidents	5
Miles Driven	720- 1,042, 725- 647
Man Hours Worked	382
Property Checks	74

**Type of Complaints**

Aggravated Harassment	2
Disorderly Conduct	5
Criminal Mischief	2
Domestic	4
Drug Offenses	9
DWI	1
Trespass	0
Larceny	2
Harassment	4
Fraud	3
Misc.	149

Respectfully Submitted,  
Ryan Dale





RYAN J. DALE, CHIEF

NUNDA POLICE DEPARTMENT · 1 MILL STREET · NUNDA NY 14517 · PHONE 585-468-2515 · FAX 585-468-5946

## Nunda Police – May 2021 Monthly Report

### Community Policing

- Most community policing efforts are at a minimum until further notice due to COVID-19 concern for the safety of officers and the public.

### Training

- Officer Schirmer and Officer Pappas are scheduled to attend the Northeast Counter Drug's Mid-Level Narcotics Investigations training on June 29<sup>th</sup> – June 30<sup>th</sup>.
- Officer Vandunk is scheduled to attend Interview and Interrogation school July 21<sup>st</sup> – July 23.

NO COST

### New Business

- The Nunda Police Department plans to be using the existing NPD body cameras by the middle of May. Trail runs are being completed to ensure that the footage can be downloaded to the NPD server with no issues. PENDING HARD DRIVE FROM DA's OFFICE.
- Sheriff Dougherty has approved \$4,000 for STOP DWI funding to the Nunda Police Department. This is an increase from the previous year of \$3,600.
- Chief Dale has implemented several new traffic watches and property checks in the Town and Village of Nunda. New traffic watches include Degroff Rd and Mill St and new property checks include Massachusetts St and Hay Rd. A directive was issued to officers to check these areas routinely unless the officer has other priority calls for service. These traffic watches and property checks are to be logged into the blotter system.
- Chief Dale was advised by Livingston County District Attorney Greg McCaffery that grant-funded laptop computer and external hard drive should arrive by end of July.
- Nunda Fundays was a success with no major issues. Nunda Police Department, Livingston County Sheriff's Office and the State Police utilized limited manpower for the event.

## Old Business

- Chief Dale has completed court security forms to utilize while Nunda Police Officers perform court security function for the Town and Village Court. These forms will be executed by the officer working court security and by the Judge. Chief Dale will file these forms for record at the Nunda Police Department and will also add these hours for tracking purposes to the "Payroll Hours" spreadsheet included in each monthly report.
- Chief Dale is currently working on tracking spreadsheets and policies to implement for the Village of Nunda traffic ordinances.
- Monthly "stakeholder" meetings will be attempted on a monthly basis pending availability of stakeholders and providing there is enough stakeholders to hold the meetings.

## Personnel

- Officer Thomas has graduated from RPTA Police Academy and will working road shifts for the Nunda Police Department.
- Officer Vandunk is currently "out of service" for maternity leave and plans to be back in service by September 1<sup>st</sup> 2021.
- Officer Chatley is scheduled to start SUNY Alfred FTO mid-May and will stay active with the Nunda Police Department and available for patrol shifts.
- Recruit Officer (Seth) Whitney has been sworn in and will be starting the Alfred State SUNY full time academy in May of 2021.
- Sgt Rapp has formally set a date of retirement from the Nunda Police Department of June 5<sup>th</sup> 2021.
- Officer Brock Allen has resigned his position at the Nunda Police Department. Board to except his resignation letter.
- Staffing issues, crime rates, direction of the Police Department needs to be discussed.

Thank you,



Ryan J. Dale  
Chief of Police

# WWTP Daily Work Log for May, 2021

Date	CO wkcd?	Work Performed
Sat, May 1, 21	N	
Sun, May 2, 21	N	
Mon, May 3, 21	Y	Perf. Monthly maint, mowed everything, attended wkly admin mtg
Tue, May 4, 21	Y	DEC on site to inspect land spreading operation. Perf BI-monthly sampling, calib pH meter, calib scale, washed glassware
Wed, May 5, 21	Y	Cleared debris from lift sta pump #1 & both chk valves, went to Nunda Lumber for parts/supplies, installed new foam scraper on old telesc. Pole.
Thu, May 6, 21	Y	Installed old tank scraper on new telesc. Pole, fixed drain tile in sludge area, hosed clar to filter trough, emptied press bldg garbage
Fri, May 7, 21	Y	Pumped ~21, 000 gals through press, cleaned post-chlor tank wiers, started weed trimming
Sat, May 8, 21	N	Cleaned floatables from lift sta, hosed wiers, took trash to dumpster, bagged screenings & took to dumpster, went to gov't ctr
Sun, May 9, 21	Y	
Mon, May 10, 21	Y	Cleaned mudwell floats
Tue, May 11, 21	Y	Mowed everything
Wed, May 12, 21	Y	Hosed wiers, cleared sludge under conveyor, cont'd wk on workbench
Thu, May 13, 21	Y	Transferred ~6,000 gals from AT #1 to digester #2. Got pressure washer ready for season; started it, cleaned inlet hose screen, etc.
Fri, May 14, 21	Y	Pumped ~20, 000 gals through press, moved floatables pile to dumpster, Jim Schrader of Share Corp. on site for sales call
Sat, May 15, 21	Y	Cleaned floatables from lift sta, took screenings to dumpster, emptied & cleaned grit troughs, hosed tractor
Sun, May 16, 21	Y	Lift sta alarmed; CO Hugi responded
Mon, May 17, 21	Y	Cleared debris from # Lift sta pump & both check valves
Tue, May 18, 21	Y	Took timesheet to gov't ctr & attended weekly admin mtg, took trash to dumpster, hosed wiers & clar to filter trough, cont'd weed trimming, cont'd defoaming
Wed, May 19, 21	Y	Attended virtual NYRWA conf classes. Perf BI-monthly sampling, calib pH meter, calib scale, washed gooches & glassware.
Thu, May 20, 21	Y	Con't attending NYRWA virtual classes, talked to Frontier about phone line issues, cleaned b/r sink & toilet
Fri, May 21, 21	Y	mowed everything, installed new workstation PC, Frontier on site to troubleshoot phone lines
Sat, May 22, 21	N	Cleaned floatables from lift sta, hosed wiers, cleared debris from #1 lift sta pump & chk viv, cont'd defoaming #1 clarifier, cont'd wk on #3 RAS
Sun, May 23, 21	N	pump, went to NAPA for parts, took receipts to gov't ctr, bagged screenings & took to dumpster
Mon, May 24, 21	Y	
Tue, May 25, 21	Y	Cleaned foam around clarifier pump pits, attended wkly admin mtg, cont'd weed trimming
Wed, May 26, 21	Y	Cleared sludge under conveyor, hosed wiers, took trash to dumpster, bagged screenings & took to dumpster, filed paperwork
Thu, May 27, 21	N	Pumped ~22, 000 gals through press, mowed everything
Fri, May 28, 21	Y	Cleaned floatables from lift sta, hosed wiers, bagged screenings & took to dumpster, hosed grit troughs, finished monthly rpt & DMR, cont'd defoaming
Sat, May 29, 21	N	
Sun, May 30, 21	N	
Mon, May 31, 21	N	

NOTE: All work listed above is IN ADDITION TO the daily responsibilities of the plant operator

May 2021

WATER AND STREETS SUPERINTENDENT DAILY LOG

Day

1	Saturday			Troy worked plants
2	Sunday			Troy worked plants
3	Monday	5:30am	3:00pm	worked with town on water main, cleaned tools and backhoe when we finished, stakeouts Jamie off fixed a fire hydrant at Matt Weir's
4	Tuesday	5:30am	3:00pm	flushed hydrants, Rural Water came out to help with water main for town, stakeouts, planted 3 trees, Jamie off
5	Wednesday	5:30am	3:00pm	picked up brush, meeting at Parts Plus on East Street with Sessler Wrecking, Jamie off
6	Thursday	5:30am	3:00pm	finished picking up brush, cut and capped sewer lateral at Parts Plus, planted 5 trees, mowed, weed eaten, stakeouts, Jamie off
7	Friday	5:30am	12:00pm	Friday morning water samples, weed eaten, cut water service from Parts Plus, mowed, put new flag up in mall, Brian helped clean lift station at sewer plant, Jamie off
8	Saturday			Brian worked plants, trash day
9	Sunday			Markus worked plants
10	Monday	5:30am	3:00pm	stakeouts, started forming sidewalks blocks where stumps were ground, County Highway to sign snow card payment, called Calgon Carbon Company again, Jamie off
11	Tuesday	5:30am	3:00pm	took PFOS/PFOA and Dioxane tests and took to lab in Rochester, attended County Highway Superintendents meeting, mixed concrete and did some sidewalks, picked up trees, Jamie off
12	Wednesday	5:30am	3:00pm	unloaded trees, mixed concrete and replaced more sidewalk, Jamie off, stakeouts
13	Thursday	5:30am	3:00pm	mowed everything in village, weed eaten at resevoir, pulled forms of sidewalk pads-topsoiled-seeded, reported streetlights out, got topsoil in Mt Morris, stakeouts, Jamie off
14	Friday	5:30am	12:00pm	weed eaten everything in village, Friday morning water samples, Dansville for mulch, Brian at sewer plant to help clean lift station, Jamie off
15	Saturday			Markus worked plants
16	Sunday			Markus worked plants
17	Monday	5:30am	3:00pm	spread mulch up town and at gazebo, put flags up, fixed and replaced banners, stakeouts, blew off new water main, Jamie off
18	Tuesday	5:30am	3:00pm	planted 5 trees, called in stakeouts and marked stakeouts, took monthly water sample and took to Wayland, tore out sidewalk on Gibbs Street, mowed gazebo and cop shop, Jamie off
19	Wednesday	5:30am	3:00pm	tore out sidewalk at 13 Gibbs Street and starting forming and backfilling
20	Thursday	5:30am	3:00pm	finished forming and backfilling sidewalk at 13 Gibbs, formed and backfilled sidewalk at 10 Gibbs Street, finished mowing
21	Friday	5:30am	12:00pm	Friday morning water samples, weed eaten, stakeouts, took dump trucks to Lue Pierce's for brush, Jamie at sewer plant
22	Saturday			Brian worked plants
23	Sunday			Brian worked plants
24	Monday	5:30am	3:00pm	greased backhoe, cleaned out loader, serviced 1 ton dump and cleaned, cleaned

				and washed other pickup trucks, cleaned shop up, did water read, stakeouts,
				called in stakeout for East Street, mowed Village Park
25	Tuesday	5:30am	3:00pm	swept mall and business areas and picked up piles of sweepings, pulled weeds and
				grass up town, cleaned turbidimeters, called Eastman Tree Service about trees
				uptown, cold patched potholes, collected all garbage
26	Wednesday	5:30am	3:00pm	paint striped lines up town and cleaned spray machine, filled potholes with cold
				patch, got street sweeper ready for Friday, put broom on backhoe,
				started putting benches together
27	Thursday	4:00am	12:00pm	finished paint striping lines, mowed and weed eated everything in village,
				received new loader and got training on it, Jamie at sewer plant, Markus off
28	Friday	3:00am	10:30am	swept streets with street sweeper and broom on backhoe, Friday morning
				water samples, Jamie at sewer plant
29	Saturday			Jamie worked plants
30	Sunday			Jamie worked plants
31	Monday			Holiday Jamie worked plants

Submitted by \_\_\_\_\_



Payroll # 09

05/03/21 02:52:47 PM

VILLAGE OF NUNDA

Payroll Summary by Employee

Payroll Date: 05/02/21

Check Date: 05/07/21

Employee	Gross Pay	Fed Tax	NYS Tax	FICA	Micare	Retire Non Tax	Retire Tax	Deductions	Banks	Direct Deposit	Net Pay
BENNETT, TROY G.	2346.96	286.01	105.00	145.51	34.03			260.97	1415.44		100.00
BENNETT, TROY G.	130.77			8.11	1.90					120.76	0.00
EMKE, BRIAN R.	1974.52	205.36	83.12	122.42	28.63			222.55	1074.41	238.03	0.00
HUGI, MARKUS A.	1840.98	85.68	75.97	114.14	26.69			34.00		1504.50	0.00
MCCALLUM, TAMARA T.	680.00	19.04	15.21	42.16	9.86	20.40				573.33	0.00
MULLIKIN, MARK A.	603.84	64.04	22.77	37.44	8.76	21.13				449.70	0.00
WOOD, LEROY J.	1346.15	220.12	73.05	83.46	19.52					950.00	0.00
<b>Total</b>	<b>8923.22</b>	<b>880.25</b>	<b>375.12</b>	<b>553.24</b>	<b>129.39</b>	<b>41.53</b>	<b>0.00</b>	<b>517.52</b>	<b>2489.85</b>	<b>3836.32</b>	<b>100.00</b>

CERTIFICATE OF THE DEPARTMENT HEAD

I HEREBY CERTIFY that the persons named in the foregoing payroll are employed solely in and have actually performed the proper duties of positions and employments indicated, and that the persons described herein as "laborers" are employed at ordinary unskilled labor only; that said payroll ending 05/02/21 is approved at \$ 8,923.22 and is certified for payment from the appropriations authorized and that the persons named herein, except those appointed and employed as laborers have taken and filed the Constitutional Oath in accordance with the provisions of Chapter 574, Laws of 1917.

Date 5/3/21 Signature Leroy Wood Title CFO

Payroll # 10

VILLAGE OF NUNDA

05/17/21 11:22:54 AM

Payroll Summary by Employee

Payroll Date: 05/16/21  
Check Date: 05/21/21

Employee	Gross Pay	Fed Tax	NYS Tax	FICA	M'care	Retire Non Tax	Retire Tax	Deductions	Banks	Direct Deposit	Net Pay
BENNETT, TROY G.	2102.70	235.75	91.36	130.37	30.49			245.18	1269.55	120.76	100.00
BENNETT, TROY G.	130.77			8.11	1.90					434.07	0.00
DUFFY, SHEILA L.	535.00	50.00	10.00	33.17	7.76			219.54	1074.41	213.97	0.00
EMKE, BRIAN R.	1933.78	197.06	80.87	119.89	28.04			44.76		1928.84	0.00
HUGI, MARKUS A.	2423.37	154.28	110.10	150.25	35.14					445.24	0.00
MANN, CONNOR J.	553.50	38.54	10.76	34.32	8.03	16.61				533.33	0.00
MCCALLUM, TAMARA T.	680.00	39.04	35.21	42.16	9.86	20.40				449.70	0.00
MULLIKIN, MARK A.	603.84	64.04	22.77	37.44	8.76	21.13				950.00	0.00
WOOD, LEROY J.	1346.15	220.12	73.05	83.46	19.52						0.00
<b>Total</b>	<b>10309.11</b>	<b>998.83</b>	<b>434.12</b>	<b>639.17</b>	<b>149.50</b>	<b>58.14</b>	<b>0.00</b>	<b>509.48</b>	<b>2343.96</b>	<b>5075.91</b>	<b>100.00</b>

CERTIFICATE OF THE DEPARTMENT HEAD

I HEREBY CERTIFY that the persons named in the foregoing payroll are employed solely in and have actually performed the proper duties of positions and employments indicated, and that the persons described herein as "laborers" are employed at ordinary unskilled labor only; that said payroll ending 05/16/21 is approved at \$ 10,309.11 and is certified for payment from the appropriations authorized and that the persons named herein, except those appointed and employed as laborers have taken and filed the Constitutional Oath in accordance with the provisions of Chapter 574, Laws of 1917.

Date 5/17/21 Signature [Handwritten Signature] Title CFO

May 2021

Village Administrator/Clerk-Treasurer Monthly Report

Day	Time In	Time Out	Departmental Work	
1	Saturday	0900	1335	Tree plantings
2	Sunday			
3	Monday	0826	1615	Monthly Fin Rpts, Relevies, CDBG, Police Comm Mtg, banking
4	Tuesday	0714	1630	Monthly Financial Rpts, Water/sewer billings
5	Wednesday	0826	1600	Wtr/Swr billings, Board mtg agenda, A/P, land grant
6	Thursday	0745	1600	Board mtg agenda, A/P, wtr/swr billings, CDBG, Land Grant Tax Abatement Mtg
7	Friday	0825	1600	Board mtg agenda, wtr/swr billings, banking
8	Saturday			
9	Sunday			
10	Monday	0825	2132	Board Meeting Agenda, Emails, re-levies,
11	Tuesday	0728	1635	A/P, Board mtg minutes, wtr/swr bills, banking
12	Wednesday	0734	1605	Water/Sewer billings, board meeting work
13	Thursday	0725	1600	Water/Sewer bills, banking
14	Friday	5P/2S	off	Dentist-afternoon
15	Saturday			
16	Sunday			
17	Monday	0822	1600	Payroll, banking, Board mtg minutes, emails
18	Tuesday	0706	1610	Board mtg minutes, end of fiscal year work, notices
19	Wednesday	0823	1600	Gov Ctr Beautification, tax bills, board mtg agenda
20	Thursday	0820	1600	Board mtg agenda, tax bills, banking
21	Friday	0820	1610	Board mtg agenda, Fedex tax bills, banking, emails, A/P
22	Saturday			
23	Sunday			
24	Monday	0826	1610	Conf Call-Lawson Properties, Land Grant, Board mtg prep, wtr/swr bills
25	Tuesday	0825	1600	Banking, A/P, Webinar-Shared Services, End of FY Prep
26	Wednesday	0821	1600	webinar, board meeting minutes
27	Thursday	0831	1600	Board mtg minutes, webinar, land grant, website maintenance
28	Friday	0827	1600	wtr/swr bills, end of month/year prep., banking
29	Saturday			
30	Sunday			
31	Monday	7H		Memorial Day Observance

Submitted by \_\_\_\_\_ Date \_\_\_\_\_

Hours of Operation  
 M-F 8:30 AM - 4:00 PM  
 Closed for lunch 1215 - 1245  
 Closed holidays

**BOND RESOLUTION OF THE BOARD OF TRUSTEES OF THE VILLAGE OF NUNDA, LIVINGSTON COUNTY, NEW YORK (THE "VILLAGE"), AUTHORIZING THE VILLAGE TO UNDERTAKE A WATER QUALITY IMPROVEMENT PROJECT; STATING THE MAXIMUM ESTIMATED COST THEREOF IS \$300,000; APPROPRIATING SAID AMOUNT THEREFOR; AND AUTHORIZING THE ISSUANCE OF UP TO \$300,000 IN SERIAL BONDS OF THE VILLAGE TO FINANCE SAID APPROPRIATION**

**WHEREAS**, the Board of Trustees (the "Board of Trustees") of the Village of Nunda, Livingston County, New York (the "Village") is planning to undertake a water quality improvement project consisting of the acquisition of three (3) parcels of land constituting approximately 173.80 acres in the Village of Nunda located at 2419 Route 70, Gilbert Road, and Route 70 (landlocked) (identified by tax parcel identification numbers: 208.-1.20.123; 208.-1-11.1; and 209-1-10) as further described in an "Appraisal Report of Lawson Properties, 2419 Route 70, Town of Nunda" said report dated June 3, 2020 and on file in the office of the Village Clerk's office (the "Project"), all at a total estimated cost not to exceed \$300,000;

**WHEREAS**, by resolutions adopted on March 8, 2021 and April 13, 2021, the Board of Trustees (i) determined that the actions to be undertaken in connection with the Project (collectively, the "Action") constitute a "Type I" action pursuant to the provisions of the New York State Environmental Quality Review Act and the regulations promulgated thereunder (6 NYCRR Part 617) (collectively, "SEQRA"), (ii) the Board of Trustees assumed lead agency status for purposes of conducting a coordinated review of the Action in accordance with SEQRA, and (iii) the Board of Trustees determined that the Action will not result in any significant adverse environmental impacts, adopted a "Negative Declaration" pursuant to SEQRA with respect thereto, and directed that a notice of Negative Declaration be filed and published, to the extent required under SEQRA; and

**WHEREAS**, the Board of Trustees now wishes to appropriate funds for the Project and to authorize the issuance of the Village's serial bonds and bond anticipation notes to be issued to finance the aforementioned specific object or purpose.

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Trustees of the Village of Nunda, Livingston County, New York (by the favorable vote of not less than two-thirds of all the members of such body), as follows:

SECTION 1. The Village is hereby authorized to undertake the Project, as hereinabove described, at a total estimated cost not to exceed \$300,000, and to issue up to \$300,000 principal amount of serial bonds (including, without limitation, statutory installment bonds) pursuant to the provisions of the Local Finance Law, constituting Chapter 33-a of the Consolidated Laws of the State of New York (the "Law") to finance the estimated cost of said specific object or purpose, or bond anticipation notes in anticipation of such bonds.

SECTION 2. It is hereby determined that the maximum estimated cost of the aforementioned specific object or purpose is \$300,000, said amount is hereby appropriated

therefor and the plan for the financing thereof shall consist of (i) the issuance of up to \$300,000 in serial bonds of the Village authorized to be issued pursuant to Section 1 of this resolution, or bond anticipation notes issued in anticipation of such serial bonds, (ii) the application of grants expected to be received by the Village from the State of New York consisting of a Water Quality Improvement Project (WQIP) Grant in the amount of up to \$236,250 to either directly pay or reimburse a portion of the cost of the Project and/or to repay a portion of any such bond anticipation notes issued under the authority of this resolution, (iii) the expenditure of \$63,750 in current funds of the Village, and (iv) unless paid from other sources or to the extent necessary, the levy and collection of taxes on all taxable real property of the Village to pay the principal of such bonds or notes and the interest thereon as the same become due and payable.

SECTION 3. It is hereby determined that the period of probable usefulness for the aforementioned specific object or purpose is thirty (30) years, pursuant to subdivisions 21(a). of paragraph a. of Section 11.00 of the Law.

SECTION 4. The final maturity of the bonds herein authorized to be issued pursuant to Section 1 of this resolution shall not be in excess of five (5) years measured from the date of issuance of the first serial bond or bond anticipation note issued.

SECTION 5. The temporary use of available funds of the Village, not immediately required for the purpose or purposes for which the same were borrowed, raised or otherwise created, is hereby authorized pursuant to Section 165.10 of the Law, for the capital purposes described in this resolution. The Village shall reimburse such expenditures with the proceeds of the bonds or bond anticipation notes authorized by this resolution. This resolution shall constitute a declaration of "official intent" to reimburse the expenditures authorized herein with the proceeds of the bonds and bond anticipation notes authorized herein, as required by United States Treasury Regulations Section 1.150-2.

SECTION 6. Each of the serial bonds authorized by this resolution and any bond anticipation notes issued in anticipation of said bonds shall contain the recital of validity prescribed by Section 52.00 of the Law and said serial bonds and any bond anticipation notes issued in anticipation of said bonds shall be general obligations of the Village, payable as to both principal and interest by a general tax upon all the real property within the Village subject to applicable statutory limits, if any. The faith and credit of the Village are hereby irrevocably pledged to the punctual payment of the principal and interest on said serial bonds and bond anticipation notes and provisions shall be made annually in the budget of the Village by appropriation for (a) the amortization and redemption of the bonds and bond anticipation notes to mature in such year and (b) the payment of interest to be due and payable in such year.

SECTION 7. Subject to the provisions of this resolution and of the Law, pursuant to the provisions of Section 30.00 relative to the authorization of the issuance of serial bonds and bond anticipation notes or the renewals of said obligations and of Sections 21.00, 50.00, 54.90, 56.00 through 60.00, 62.10 and 63.00 of the Law, the powers and duties of the Board of Trustees relative to authorizing serial bonds and bond anticipation notes and prescribing terms, form and contents as to the sale and issuance of bonds herein authorized, including without limitation the determination of whether to issue bonds having substantially level or declining debt service and

all matters related thereto, and of any bond anticipation notes issued in anticipation of said bonds, and the renewals of said bond anticipation notes, are hereby delegated to the Village Treasurer, as the chief fiscal officer of the Village (the "Village Treasurer"). Such notes shall be of such terms, form and contents as may be prescribed by said Village Treasurer consistent with the provisions of Local Finance Law. Further, pursuant to subdivision b. of Section 11.00 of the Law, in the event that bonds to be issued for the object or purpose authorized by this resolution are combined for sale, pursuant to subdivision c. of Section 57.00 of the Law, with bonds to be issued for one or more objects or purposes authorized by other resolutions of this Board of Trustees, then the power of the Board of Trustees to determine the "weighted average period of probable usefulness" (within the meaning of subdivision a. of Section 11.00 of the Law) for such combined objects or purposes is hereby delegated to the Village Treasurer, as the chief fiscal officer of the Village.

SECTION 8. The Village Treasurer is hereby further authorized to take such actions and execute such documents as may be necessary to ensure the continued status of the interest on the bonds authorized by this resolution and any notes issued in anticipation thereof, as excludable from gross income for federal income tax purposes pursuant to Section 103 of the Internal Revenue Code of 1986, as amended (the "Code") and to designate the bonds authorized by this resolution and any notes issued in anticipation thereof, if applicable, as "qualified tax-exempt bonds" in accordance with Section 265(b)(3)(B)(i) of the Code.

SECTION 9. The Village Treasurer is further authorized to enter into a continuing disclosure undertaking with or for the benefit of the initial purchasers of the bonds or notes in compliance with the provisions of Rule 15c2-12, promulgated by the Securities and Exchange Commission pursuant to the Securities Exchange Act of 1934.

SECTION 10. The intent of this resolution is to give the Village Treasurer sufficient authority to execute those applications, agreements and instruments, or to do any similar acts necessary to affect the issuance of the aforesaid serial bonds or bond anticipation notes without resorting to further action of the Board of Trustees.

SECTION 11. The validity of the bonds authorized by this resolution and of any bond anticipation notes issued in anticipation of said bonds may be contested only if:

- (a) such obligations are authorized for an object or purpose for which the Village is not authorized to expend money; or
- (b) the provisions of law which should be complied with at the date of the publication of such resolution are not substantially complied with,

and an action, suit or proceeding contesting such validity is commenced within twenty (20) days after the date of such publication; or

- (c) such obligations are authorized in violation of the provisions of the constitution.

SECTION 12. The Village Clerk is hereby authorized and directed to cause a copy of this resolution, or a summary thereof, to be published, together with a notice attached in substantially the form as prescribed in Section 81.00 of the Law, in the official newspaper(s) of the Village for such purpose.

SECTION 13. This resolution shall take effect immediately.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

AYE

NAY

Mayor Jack Morgan  
Deputy Mayor Darren Snyder  
Trustee Mel Allen  
Trustee William Tarnaghan  
Trustee Donald Wilcox

The resolution was thereupon declared duly adopted by a vote of \_\_\_\_ ayes and \_\_\_\_ nays.

Date: June 14, 2021

STATE OF NEW YORK        )  
COUNTY OF LIVINGSTON   ) ss.:

I, the undersigned Village Clerk of the Village of Nunda, Livingston County, New York (the "Village") DO HEREBY CERTIFY as follows:

1. I am the duly qualified and acting Village Clerk of the Village and the custodian of the records of the Village, including the minutes of the proceedings of the Board of Trustees, and am duly authorized to execute this certificate.

2. A regular meeting of the Board of Trustees of the Village was held on June 14, 2021, and Minutes of said meeting have been duly recorded in the Minute Book kept by me in accordance with law for the purpose of recording the minutes of meetings of said Board.

3. Attached hereto is a true and correct copy of a Bond Resolution duly adopted at a regular meeting of the Board of Trustees held on June 14, 2021 and entitled:

**BOND RESOLUTION OF THE BOARD OF TRUSTEES OF THE VILLAGE OF NUNDA, LIVINGSTON COUNTY, NEW YORK (THE "VILLAGE"), AUTHORIZING THE VILLAGE TO UNDERTAKE A WATER QUALITY IMPROVEMENT PROJECT; STATING THE MAXIMUM ESTIMATED COST THEREOF IS \$300,000; APPROPRIATING SAID AMOUNT THEREFOR; AND AUTHORIZING THE ISSUANCE OF UP TO \$300,000 IN SERIAL BONDS OF THE VILLAGE TO FINANCE SAID APPROPRIATION**

4. That said meeting was duly convened and held and that said resolution was duly adopted in all respects in accordance with the law and regulations of the Village. To the extent required by law or said regulations, due and proper notice of said meeting was given. A legal quorum of members of the Board of Trustees was present throughout said meeting, and a legally sufficient number of members (2/3's of the Board of Trustees) voted in the proper manner for the adoption of the resolution. All other requirements and proceedings under the law, said regulations, or otherwise, incident to said meeting and the adoption of the resolution, including the publication, if required by law, have been duly fulfilled, carried out and otherwise observed.

5. Public Notice of the time and place of said meeting was duly posted and duly given to the public and the news media in accordance with the Open Meetings Law, constituting Chapter 511 of the Laws of 1976 of the State of New York, and that all members of said Board had due notice of said meeting and that the meeting was in all respects duly held and a quorum was present and acted throughout.

6. The seal appearing below constitutes the official seal of the Village and was duly affixed by the undersigned at the time this certificate was signed.

IN WITNESS WHEREOF, I have hereunto set my hand and have hereunto affixed the corporate seal of the Village of Nunda this 14<sup>th</sup> day of June, 2021.

**VILLAGE OF NUNDA**

[SEAL]

By: \_\_\_\_\_  
LeRoy J. Wood, Village Clerk



## ESTOPPEL NOTICE

The resolution a summary of which is published herewith has been adopted on June 14, 2021 by the Board of Trustees of the Village of Nunda, Livingston County, New York, and the validity of the obligations authorized by such resolution may be hereafter contested only if such obligations were authorized for an object or purpose for which the Village of Nunda, Livingston County, New York is not authorized to expend money or if the provisions of law which should have been complied with as of the date of publication of this notice were not substantially complied with, and an action, suit or proceeding contesting such validity is commenced within twenty (20) days after the date of publication of this notice, or such obligations were authorized in violation of the provisions of the constitution.

LeRoy J. Wood, Village Clerk  
Village of Nunda

### SUMMARY OF BOND RESOLUTION

Set forth below is a summary of said resolution adopted by the Board of Trustees of the Village of Nunda on June 14, 2021.

1. The resolution is entitled “BOND RESOLUTION OF THE BOARD OF TRUSTEES OF THE VILLAGE OF NUNDA, LIVINGSTON COUNTY, NEW YORK (THE “VILLAGE”), AUTHORIZING THE VILLAGE TO UNDERTAKE A WATER QUALITY IMPROVEMENT PROJECT; STATING THE MAXIMUM ESTIMATED COST THEREOF IS \$300,000; APPROPRIATING SAID AMOUNT THEREFOR; AND AUTHORIZING THE ISSUANCE OF UP TO \$300,000 IN SERIAL BONDS OF THE VILLAGE TO FINANCE SAID APPROPRIATION”.

2. Object or Purpose: to undertake a water quality improvement project consisting of the acquisition of three (3) parcels of land constituting approximately 173.80 acres in the Village of Nunda located at 2419 Route 70, Gilbert Road, and Route 70 (landlocked) (identified by tax parcel identification numbers: 208.-1.20.123; 208.-1-11.1; and 209-1-10) as further described in an “Appraisal Report of Lawson Properties, 2419 Route 70, Town of Nunda” said report dated June 3, 2020 and on file in the office of the Village Clerk’s office.

3. Period of Probable Usefulness: 30 years.

4. Amount of Debt Obligations Authorized: \$300,000.

A complete copy of the bond resolution summarized above shall be available for public inspection during normal business hours at the office of the Village Clerk of the Village of Nunda, 4 Massachusetts Street, Nunda, New York 14517.